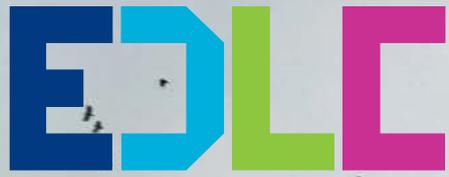


# ANNUAL REPORT AND ACCOUNTS 2019-2020

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ED LEISURE + CULTURE



sustainable thriving achieving  
**East Dunbartonshire Council**  
[www.eastdunbarton.gov.uk](http://www.eastdunbarton.gov.uk)

## Contents

INTRODUCTION FROM THE CHAIR	3
DIRECTOR'S REPORT	4
WHO ARE WE?	4
STRATEGIC REPORT	10
WHAT DO WE DO?	10
HOW WELL DID WE DO?	14
REVIEW OF THE YEAR	18
THE WAY FORWARD 2020-2021	46
FINANCIAL REVIEW	48
INDEPENDENT AUDITOR'S REPORT	52
STATEMENT OF FINANCIAL ACTIVITIES (Incorporating the Income and Expenditure Statement)	56
BALANCE SHEET	57
STATEMENT OF CASH FLOWS	58
NOTES TO THE FINANCIAL STATEMENTS	59





## INTRODUCTION FROM THE CHAIR

On behalf of the Trustees of East Dunbartonshire Leisure and Culture Trust (EDLCT) I am delighted to present the 2019/2020 Annual Report and accounts for EDLCT.

This report provides some key highlights from the broad range of activities, events and projects that EDLCT offers our communities with the aim of improving the health and wellbeing of our residents. Whilst it has been a challenging year financially I am particularly pleased with the number of participants that took part in our activities - over 1.9 million - an increase of 12.8% on the previous year.

EDLCT is committed to the development of leisure and culture locally through the provision of quality facilities and services that meet the needs and aspirations of our communities. Working in partnership with our main funder, East Dunbartonshire Council, a number of projects have been progressed and work on these will begin in late 2020. These projects include the delivery of a new Allander Leisure Centre, a floodlit synthetic pitch in Lennoxton, and the upgrading of the grounds at Kilmardinny House.

Since the onset of the coronavirus pandemic in March 2020, EDLCT Board and management have continued to communicate with employees, the Council, partners, Trade Unions, customers and other Trusts and agencies. Our focus going forward is on recovery planning, job retention, employee and customer safety, new service models and ensuring the Trust is solvent.

I would like to take this opportunity to thank all our volunteers, customers, partner organisations, East Dunbartonshire Council and all EDLC board members for the support they have given to EDLCT over the past year. Together we are planning for a safe return to new working models commensurate with funding and demand for library, heritage, active schools, sports development and leisure services.

As a final point, I would like to acknowledge the hard work and dedication of all of our employees, who continue to provide an outstanding leisure and cultural service to all of our customers across East Dunbartonshire.



**Vaughan Moody (Partner Director)**

**Chair of the Board, East Dunbartonshire Leisure and Culture Trust.**

## WHO ARE WE?

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### EDLCT The Company

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#### Charitable Status

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The company attained charitable status on 8 December 2010 and the Scottish Charity Number is SC041942.

#### Governing Document

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East Dunbartonshire Leisure and Culture Trust (EDLCT) is a company limited by guarantee, governed by its Articles of Association and does not have any share capital. The charitable company was incorporated on 25 November 2010 and commenced trading on 1 April 2011. Each member has undertaken to contribute an amount not exceeding one pound towards any deficit arising in the event of the charitable company being wound up. The charitable company is a not-for-profit distributing organisation and any surplus, other than that required to keep the reserves at the agreed level, if generated is available to reinvest in the charitable company to maintain and improve the service.

Name of charity: East Dunbartonshire Leisure and Culture Trust

Charity number: SC041942

Company number: SC389516

Registered Office: Kirkintilloch Town Hall

Union Street

Kirkintilloch G66 1DH

General Manager: Mark Grant

Company Secretary: Maeve Kilcoyne

Independent auditors: Azets

Exchange Place 3

Semple Street

Edinburgh EH3 8BL

Bankers: Clydesdale Bank

20 Waterloo Street

Glasgow G2 6DB

Solicitors: East Dunbartonshire Council

Southbank Marina

12 Strathkelvin Place

Kirkintilloch G66 1TJ

## Trustees

The trustees of the charity (who are also the directors of the charity for the purposes of company law) who held office during the period and to date are as follows:

Partner Directors
Alexander MacDonald
James Gibbons
Gillian Renwick
Sheila Mechan
Susan Murray (resigned 23rd October 2019)
Vaughan Moody (appointed and Chair from 23rd October 2019)

Independent Directors
Alexander Marshall
Glen Johnstone (resigned 23rd October 2019)
Jim Neill (Vice Chair from 23rd October 2019)
Iqbal Singh Bedi
James Watson

Trade Union Representative
Thomas Robertson (resigned 22nd November 2019)
Howard Wilkin (appointed 22nd November 2019)

As set out in the Articles of Association, the maximum number of directors is 11 and comprises the following:

- » five directors appointed by East Dunbartonshire Council
- » five directors appointed from the local community and/or independent representatives from the health, cultural and business fields
- » one director appointed from the Trade Unions.

The directors have the power to nominate and appoint directors in accordance with the arrangements set out in the Articles of Association.

## **Recruitment and Appointment of Board Members**

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Independent directors are appointed through a selection process and come from a range of backgrounds, including leisure, human resources, communications, culture and community safety.

An independent director vacancy remained at the end of March 2020.

The trustees who served during the period and up until the date of this report are noted above.

## **Trustee Induction and Training**

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Governance and legal issues as appropriate are discussed at board meetings.

Trustees when necessary update their employment and other interests in other organisations in the company's register of interests to ensure no conflict of interest arise. This Register of Interests is published on the company's website. Trustee induction takes place when new directors are appointed. Around the AGM each year proposed training is tabled for discussion and agreement.

## **Corporate Governance**

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The Board is committed to demonstrating good Corporate Governance and compliance with the Nolan recommendations in this respect. To this end it has established a Finance and Audit Sub Committee that works to a pre-determined Finance and Audit Plan based around these principles. The Finance and Audit Sub-Committee monitors and considers the company's compliance and records, and then updates the full Board of Trustees.

## Trustees' Attendance at Board Meetings

	23/06/19	28/08/19	23/10/19	18/12/19	26/02/20
Alexander MacDonald	P	P	P	P	A
Alexander Marshall	P	P	P	P	P
Gillian Renwick	A	P	A	P	A
Glen Johnstone	P	P	R	R	R
Iqbal Singh Bedi	P	P	A	P	P
James Gibbons	P	P	P	P	P
James Neil	P	A	P	P	P
James Watson	P	P	P	P	P
Sheila Mechan	A	A	P	P	P
Susan Murray	P	P	R	R	R
Thomas Robertson	A	A	R	R	R
Howard Wilkin	P	P	A	P	P
Vaughan Moody	NYA	NYA	P	P	P

Howard Wilkin covered for Thomas Robertson until the 23 October 2019 board meeting and AGM where Thomas Robertson resigned and Howard Wilkin was officially appointed.

Apologies	A
Resigned or n/a	R
Present	P
Not Yet Admitted	NYA

## Indemnity Insurance

In accordance with the Companies Act, the charitable company confirms that it has in place a Directors' and Officers' Insurance Policy.

## Organisational Structure

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The Board meets on an eight-weekly cycle to consider company business and it refers decision making on recruitment, health and safety and finance to nominated sub-committees.

A General Manager is appointed by the Board, to manage the day-to-day operations of the Company. To ensure that operations are carried out effectively, the General Manager has delegated authority within an approved scheme for matters including personnel, finance, procurement and operations.

EDLCT works in close partnership with East Dunbartonshire Council to ensure that the highest possible standard of service is offered to residents and visitors to the area. These close links ensure that the vision of East Dunbartonshire Leisure and Culture Trust is closely aligned and integral to the strategic aims of the Council, who are the core funders of the company.

The Board meets six times a year with trustees and the general manager present. The business of the company is managed by the Board and operational management is delegated to the senior management team. The senior management team is represented at all leisure facilities, sports development, active schools, libraries and cultural facilities. The General Manager reports to the EDLCT Board and senior manager's report to the General Manager.

There are currently board members represented on human resources and recruitment, health and safety and finance and audit. The human resources committee was set up to facilitate key appointments and also to be in place as an arbitration forum for any staffing issues that may arise. This committee will also review senior staffing positions. The health and safety committee was set up to ensure EDLCT's compliance with health and safety legislation and includes representatives of both staff and trade unions.

The formation of the finance and audit sub group was approved by the EDLCT Board in August 2012 and is the main conduit with regards to finance and audit matters ensuring finance and executive business is fed back to the Board of Trustees. The sub group has responsibility for scrutinising the EDLCT annual accounts and makes subsequent recommendations to the Board. The group has also made recommendations on pricing and Service Level Agreement budgets with East Dunbartonshire Council.

## Equal Opportunities Policy

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The company continues to be committed to providing a working environment in which employees are able to realise their full potential and to contribute to its business success. To this end the company is determined to make all efforts to prevent discrimination or other unfair treatment against any of its employees, potential employees or users of its services, regardless of race, colour, nationality, ethnic or national origin, religion or belief, disability, Trade Union membership or non-membership, sex, sexual orientation or marital status, age, or being a part-time or fixed term worker or offending background that does not create risk to vulnerable people. This is a key employment value to which all employees are expected to give their support.

The company's policies for recruitment, selection, training, development and promotion, are designed to ensure that no job applicant or employee receives less favourable treatment on these grounds. The company expects its employees to support this commitment and to assist in its realisation in all possible ways. Specifically, the company aims to ensure that no employee or candidate is subject to unlawful discrimination, either directly or indirectly, on the grounds of gender, race (including colour, nationality or ethnic origin) sexual orientation, marital status, part time status, religion or belief, disability or age. This commitment applies to all aspects of employment, including recruitment and selection, advertisements, job descriptions, interview and selection procedures. This policy also covers: training; promotion and career development opportunities; terms and conditions of employment and access to employment related benefits and facilities; grievance handling and the application of disciplinary procedures; and selection for redundancy.

All employees that were transferred to EDLCT on 1 April 2011 were part of a TUPE agreement with East Dunbartonshire Council.

## Employee Information

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The company maintained over the period up-to-date records and statistics on all Human Resource matters and this information was available if requested to agencies for monitoring purposes.

EDLCT currently follows the same evaluation process as East Dunbartonshire Council (The Scottish Councils Job Evaluation Scheme). All EDLCT posts have been evaluated through this process

## WHAT DO WE DO?

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East Dunbartonshire Leisure and Culture Trust, on behalf of East Dunbartonshire Council, is responsible for the operation, management and delivery of Leisure and Cultural services throughout East Dunbartonshire. The services are delivered under the terms of a service agreement with the Council.

Through the delivery of these services East Dunbartonshire Leisure and Culture Trust seeks to have a significant impact on the lives of the residents of East Dunbartonshire and the communities in which they live and so improve their quality of life.

As a charity, our main aim is to provide facilities for recreation, sport and cultural pursuits which are of maximum benefit to the community and accessible to all. In order to deliver our aim, a Strategy has been developed with key partners with the key ambition and objectives detailed below:

### Objects and Activities

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The charitable company's objectives and principal activities are:

- » To advance the arts, heritage, culture and science
- » To advance public participation in sport
- » To provide recreational facilities and organise recreational activities with such facilities/activities being made available to members of the public at large with the object of improving their conditions of life
- » To advance education
- » To advance health
- » To advance citizenship and/or community development (which may include the promotion of civic responsibility, volunteering, the voluntary sector and/ or the effectiveness or efficiency of charities)
- » To relieve those in need by reason of age, ill health, disability, financial hardship or other disadvantage
- » To promote, establish, operate and/or support other similar schemes and projects which further charitable purposes.

### Strategic Objectives

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The Trust has been split into five key service areas:

- » Libraries & Museums
- » Cultural Development
- » Sports Development
- » Active Schools
- » Leisure Centres and Pitches

## Ambition and Objectives

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### Our Ambition

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Through strong partnership working, East Dunbartonshire will be a place with first class culture, leisure and sporting opportunities where people enjoy fulfilled and active lives. East Dunbartonshire will be recognised as a leader in the provision of culture, leisure and sport.

We will further improve the health and wellbeing of our community by increasing participation in culture, leisure and sport. We will strengthen local partnerships and improve local infrastructure and facilities. We will safeguard and increase opportunities for all residents, workers, visitors and volunteers to take part. We will promote the benefits of participation in culture, leisure and sport and the opportunities available.

### Objectives

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The strategy has four over-arching objectives that underpin all areas of the strategy:

**1. Increasing Participation for All**

To increase participation in culture, leisure and sport for all residents, workers and visitors of East Dunbartonshire in an inclusive and sustainable manner.

**2. Improving Physical/Mental Health and Wellbeing**

To improve health and wellbeing through culture, leisure and sport opportunities that enables everyone in East Dunbartonshire to lead full and active lives.

**3. Developing People**

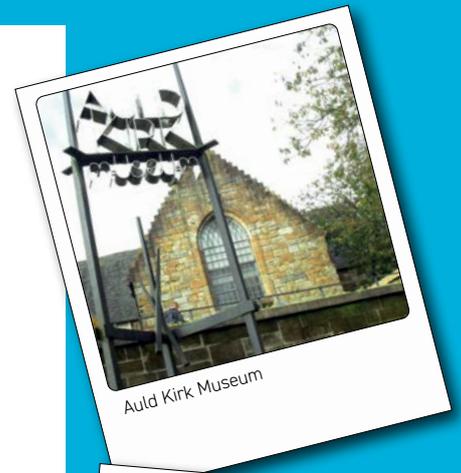
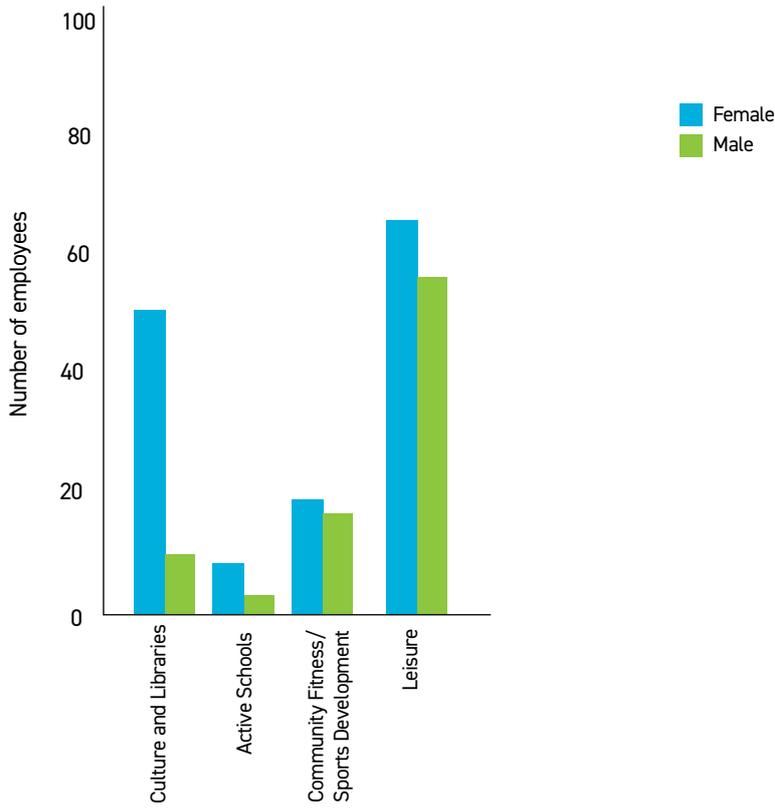
To support and develop the network of volunteers and staff involved in delivering culture, leisure and sport in East Dunbartonshire, and to support all individuals in developing their talent, skills and confidence.

**4. Maintaining the Quality of Our Existing Culture, Leisure and Sports (CLS) Offer and Maximising Opportunities**

To maintain the quality of our current culture, leisure and sport offer, improve existing services and maximise opportunities for providing new activities and services by incorporating high environmental and design standards. Therefore ensuring that East Dunbartonshire has first class culture, leisure and sport venues and services.

## EDLC Employees

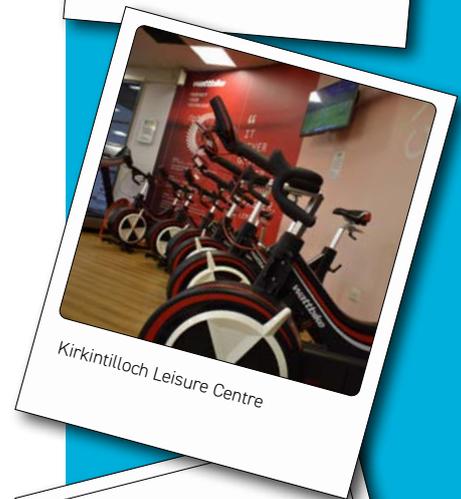
EDLC has 239 employees and these are detailed by service area.



Auld Kirk Museum



Lillie Art Gallery



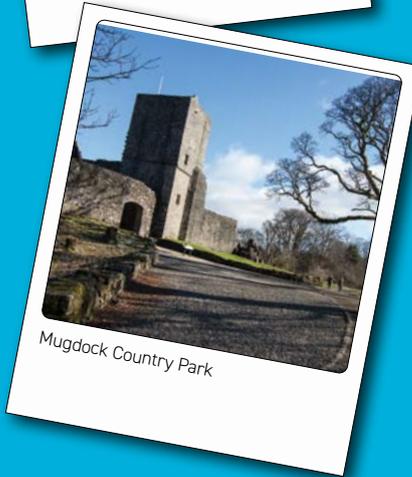
Kirkintilloch Leisure Centre



Kilmardiny House



Bearsden Hub



Mugdock Country Park

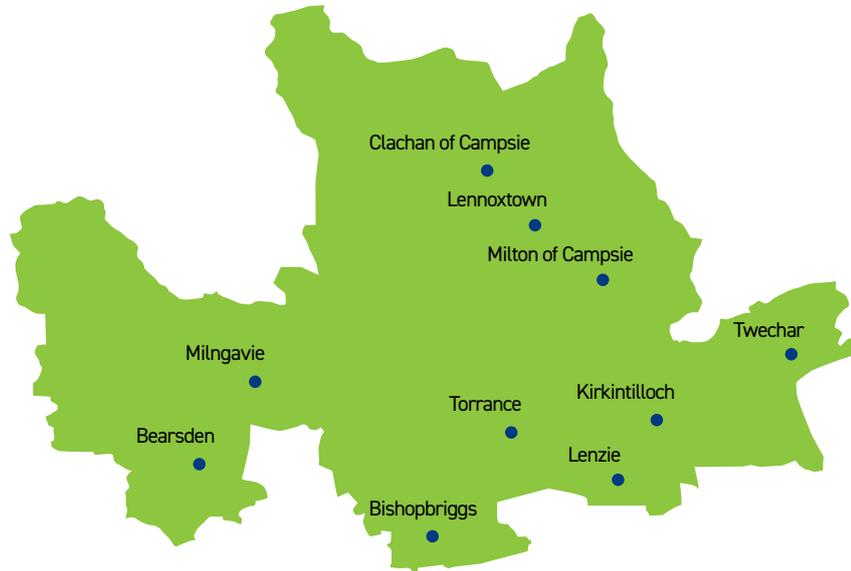


Kirkintilloch Town Hall



Bishopbriggs Library and Hub

## Main Facilities



### Arts

- Auld Kirk Museum
- Lillie Art Gallery
- Kilmardinny Arts Centre
- Kirkintilloch Town Hall

### Sport and Leisure

- Allander Leisure Centre
- Huntershill Sports Hub
- Kirkintilloch Leisure Centre
- Leisuredrome

### Libraries

- Bishopbriggs Library
- Bearsden Library
- Craighead Library
- Lennoxton Library
- Lenzie Library
- Milngavie Library
- Westerton Library
- William Patrick Library

### Outdoor and Active

- Antonine Wall and Roman Baths
- Campsie Fells
- The Forth & Clyde Canal
- John Muir Way
- Mugdock Country Park
- Peel Park
- Thomas Muir Heritage Trail
- West Highland Way



## HOW WELL DID WE DO?

### Overall Attendances

#### Key Figures

#### Leisure Centres

2019 / 2020	970,019
2018 / 2019	969,461
2017 / 2018	1,000,961
2016 / 2017	1,076,222

#### Sports Development including Community Fitness and Live Active

2019 / 2020	74,156
2018 / 2019	71,003
2017 / 2018	72,178
2016 / 2017	72,601

#### Libraries

2019 / 2020	721,357
2018 / 2019	505,000
2017 / 2018	495,658
2016 / 2017	553,967

#### Museums including Kilmardinny House

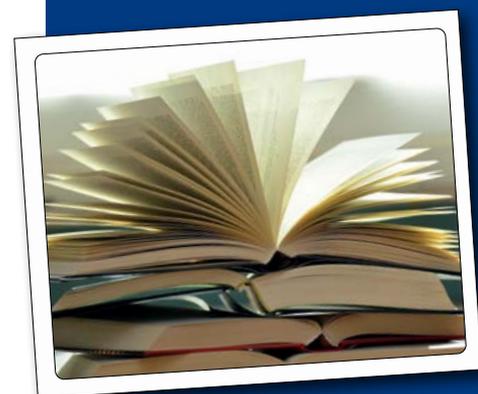
2018 / 2019	55,958
2017 / 2018	56,819
2016 / 2017	45,443
2015 / 2016	34,952

#### Outdoor usage

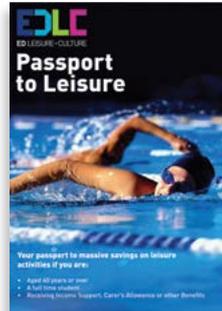
2018 / 2019	87,107
2017 / 2018	88,956
2016 / 2017	66,541
2015 / 2016	44,370

#### Total

2019 / 2020	1,908,597
2018 / 2019	1,691,239
2017 / 2018	1,680,781
2016 / 2017	1,782,112



## Passport to Leisure Scheme



EDLCT, in partnership with East Dunbartonshire Council, offers a concessionary access scheme which gives residents in receipt of certain benefits a discounted rate for access to activities.

The Passport scheme is also available to those aged over 65 years. There were 206,525 visits under the Passport scheme, a decrease of 4,683 from the previous year.

## The Gym

Over 6,000 customers took advantage of our direct debit membership for EDLCT gyms, which offers a quality, value-for-money alternative to the private sector.

There was an increase in the previous 12 months as The Gyms continue to recover from the drop in membership due to sector competition. Retention and marketing initiatives continue to be rolled out to retain and attract new customers.

### Gym membership

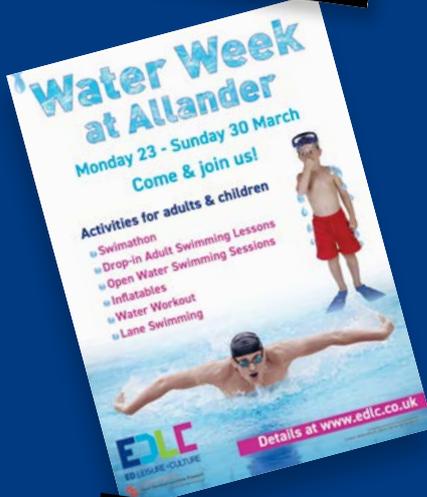
2019/20	2018/19	2017/18	2016/17
6,627	6,052	5,894	5,557

### Leisure centre: group fitness participants

2019 / 2020	176,292
2018 / 2019	174,063
2017 / 2018	162,525
2016 / 2017	168,054

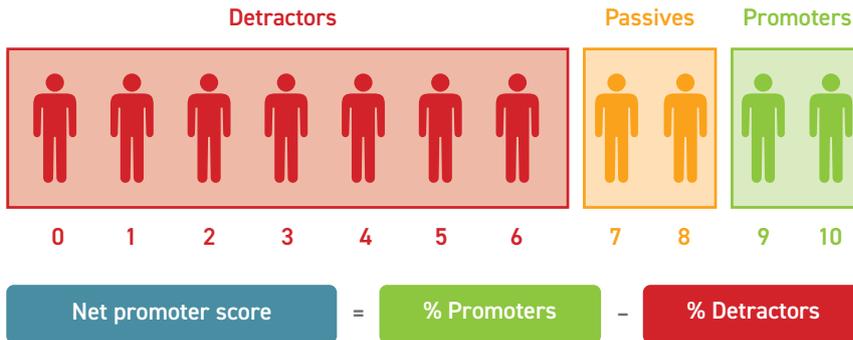
### Leisure centre: group fitness classes % 2019/2020

15.03%	Spin
10.70%	Metafit
6.83%	Pilates
6.70%	Body Pump
6.11%	Mature Movers
7.06%	Yoga
5.53%	Kettlebells
42.05%	Other

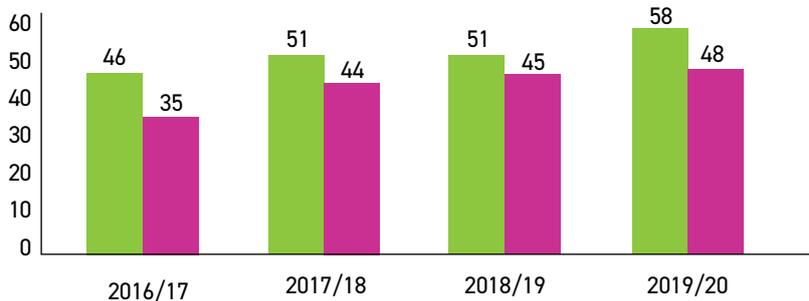


## The Net Promoter

The Net Promoter Scores (NPS) is calculated from customer responses to a simple question – “Would you recommend this service to a friend?” – scored from 0-10 (10 being the most likely). Your brand promoters are the 9s and the 10s, neutrals 8s and 7s and detractors score 6 and below – NPS is the percentage of promoters minus detractors.



## Net Promoter Score



■ EDLC Trust  
 ■ UK Leisure Trust

## Other Key Highlights From All Three Leisure Centres

- » Direct debit income                      £1,750,268
- » Online booking payments                £374,508
- » Online bookings payments have increased by £13,084 from 2019/20.



CULTURAL

Facebook likes

↑ up by  
**67%**

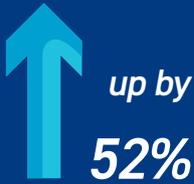
Twitter followers

↑ up by  
**40%**

Highest Facebook  
 post reach

**10,683**

Facebook likes



Twitter followers



Highest Facebook  
post reach

**11,025**

## Social Media

Audience participation continues to improve for EDLCT's social media accounts. The number of people liking the Leisure Facebook page increased by 52% year-on-year from 1,722 on 1 April 2019 to 2,612 on 31 March 2020. Nearly 500 of the year's 890 new likes were achieved in the month of March 2020 after lockdown restrictions were put in place due to the Covid-19 pandemic. This was helped by the large number of home workouts and fitness classes made available to EDLC members and followers of the social media accounts during this period as more and more people turned to online activities to keep active. The reach of the page's posts grew year-on-year with the year's most popular post being viewed by 11,025 individual Facebook users. The Culture Facebook likes shot up by 67% over the year from 650 to 1,086 with its most popular post reaching 10,683 Facebook users.

There was also an increase in Twitter followers for both the Leisure and Culture accounts. The number of people following the Leisure account went up from 1,229 to 1,531 – an increase of 25%. The reach of the page's tweets continues to grow with the year's most popular tweet reaching 39,190 Twitter users. The number of people following the Culture account increased by 40% from 937 to 1,314. The Culture page's tweets show high levels of engagement with the most popular tweet of the year reaching 157,686 Twitter users.

The social media accounts continue to be a good way of attracting customers to the EDLC website. From 1 April 2019 to 31 March 2020, 7,100 customers were directed to the EDLC website by clicking on a link contained in a Leisure social media post. During the same time period 11,100 customers clicked on links contained in a social media post from the Culture accounts.



## REVIEW OF THE YEAR

### Libraries

#### Service Planning and Evaluation Libraries Marketing Strategy

In May 2019, Library Services launched a Marketing Strategy for 2019-2022 which had five key strategic aims:

- » Increase attendance by 25% by 2021, by developing public awareness of services, events and activities
- » Increase awareness of the Libraries and their purpose within East Dunbartonshire
- » Increase book issues by 10% by 2021
- » Attract new audiences by being more inclusive
- » Reduce user decline by developing customer engagement.

Four working groups were established to identify and achieve objectives as part of this plan. So far, the working group focussing on publicity and footfall has achieved most, including social media campaigns, chalkboard advertising and 'Bookflix' promotional videos.

Other achievements as part of this strategy have been HTML training for enhanced customer emails; developed relationships with Education to facilitate e-advertising to families; and funding applications to run events offering authors with a diversity-focus.

#### “Inform Our Vision”

In December 2019, full-day sessions were held with permanent library staff to engage with the new Cultural Services Business Improvement Plan, the Libraries Marketing Plan, and to gain greater awareness of 'Ambition and Opportunity', the Public Libraries Strategy for Scotland. This was an excellent opportunity for employees to provide feedback on service planning, and to make it meaningful for frontline staff in future.

#### How Good Is Our Public Library Service?

In February 2020, Libraries invited peer-assessors to visit as part of the How Good is our Public Library Service (HGIOPLS) framework. HGIOPLS is designed for public library managers and staff to evaluate the quality and effectiveness of their service provision. They can then identify areas for improvement and develop an improvement action plan. It uses five Quality Indicators (QIs) as a means of self-evaluation; QI5 Vision, Strategy and Continuous Improvement was prioritised. The panel noted particular strengths in leadership, inclusion and staff development. Among the recommendations were the creation of a dedicated Libraries' Service Plan, heightened visibility for the Library Service within Trust Objectives; and greater promotion of the strong innovative activities being delivered. The full report will be made available on the Scottish Libraries Information Council website: <https://scottishlibraries.org/advice-guidance/frameworks/how-good-is-our-public-library-service/hgiopls-reports/>

*“Always made to feel welcome when I come into the Library. I might be feeling a bit low some days and it's good to know you can come in...and the staff are always so helpful”*





## Reading and Learning in Libraries

### Relaxing Reads

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From poetry to prose, Monty Don to Roald Dahl, our Relaxing Reads sessions continue to attract people wanting to listen, day-dream and relax in the Library. In September, S3 pupils from St Ninian's High School came along to a session as part of a School Libraries Improvement Fund Shared Reading Project which was developed in partnership with the school.

### Year of Conversation

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To celebrate the Year of Conversation, we held a series of Conversation Cafés in our Libraries.

### Book Café

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We invited book lovers to come to Bearsden, Milngavie, Bishopbriggs and William Patrick Libraries to talk about their mutual love of reading. These were very well attended events, with positive feedback. It provided an opportunity for Reading Groups to meet and share book recommendations, and was also a chance for readers, not able to commit to a group, to compare recent reads and meet kindred spirits.

### Death Café

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Death Café is a worldwide initiative created to bring people together, usually strangers, to eat cake, drink tea and discuss death, with a view to making them make the most of their (finite) lives. In September 2019, we held our first Death Café in William Patrick Library. These events require a safe and respectful space, making libraries the ideal community venue. The Café was well-received, with participants requesting similar 'civil discourse' events in our libraries in future.

### Friendships Café

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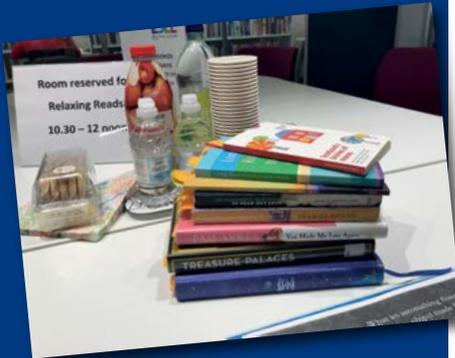
As part of our aims to reduce social isolation, we held two Friendship Cafés in William Patrick Library during the year. While feedback has shown that Reading Groups in our libraries are already a good way to make friends, we wanted to introduce a more informal opportunity for anyone wanting to meet new people, without the pressure of reading a book. We included quizzes and ice-breakers, and there were some suggestions for poetry. The Café was held in the early evening; one participant noted that it was the perfect time, as they would be unlikely to have any other social interactions otherwise.

### Learning in Libraries

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Approximately 1,575 learners attended over 320 adult learning events around East Dunbartonshire. Outreach sessions were held in venues including the Lillie Art Gallery and Kirkintilloch Leisure Centre.

*"Learned how to do online shopping – teacher very patient."*



## Digital Library Services

As part of EDLC's restructure a new Digital Services Officer was created within the Libraries' team. This has resulted in an overwhelming increase in digital footfall in 2019-20, rising by over 441% (8,595 in April 2019 to 46,546 in March 2020).

Q1 Digital loans: 232% increase on April-June 2018 (6,528 vs 21,697)

Q2 Digital loans: 381% increase on July-September 2018 (6,920 vs 33,289)

Q3 Digital loans: 432% increase on Oct-Dec 2018 (8,068 vs 42,913)

Q4 Digital loans: 503% increase on Jan-Mar 2019 (9,762 vs 58,822)

## New Services

In April, a new digital service called "PressReader" was launched on World Book Night, April 25th 2019. PressReader offers unlimited access to over 7,000 newspapers and magazines from around the world. Libraries held a family-friendly launch event with Guardian journalist and author Chitra Ramaswamy. We created 'hotspots' at Kirkintilloch Town Hall and within our leisure centres to help remove barriers to accessing the service in library buildings only. This increases uptake, but should also encourage library membership. An impressive 109,249 issues were read over the year.

In the second quarter, we launched RBdigital Comics and Graphic Novels service. This offers full-colour digital comics for anytime, anywhere reading on desktops, mobile devices and apps. There are over 1,500 multiple issue comics available to library members.

## New Sessions

A number of new digital learning sessions have been introduced throughout the year including One-to-One Digital sessions, TV & Podcasts, Basic Laptop Security, Introduction to PressReader, Get your Device Beach Ready!, Print your Holiday Paperwork, 3DPrinted at the Library, Alexa Siri Hey Google, who?!, Voice Assistants and Artificial Intelligence for everyday life.

We have also introduced informal "Digi Dabble sessions" to allow library staff to experience new technologies and get some hands on practice using them in order to increase their confidence in speaking to customers about our digital services. Some 40 members of staff have benefitted from sessions on 3D printing, Tablet Tips, Voice Assistants and Artificial Intelligence, SCRAN and Digital Libraries - digital books, magazines, comics and newspapers.

## Events

Get Online Week (14-20 October) is an annual initiative to bring digital inclusion to national attention. Sessions are run in community venues in order to give communities the chance to find the help they need to improve their digital skills. Eight sessions were programmed in libraries and leisure centres, including Tablet Tips, One-to-One Digital sessions and Voice Assistants and Artificial Intelligence for Everyday Life.



## Children and Families Library Services

### Community Centre Bookbug Sessions

#### Early Years

We continued to work with the Scottish Book Trust to deliver the Bookbug programme throughout our libraries and in community venues. The team delivered 595 Bookbug sessions with overall attendance increasing by 7% to 14,688 children and their parents/carers. We were able to recommence monthly sessions at Twechar Healthy Living and Enterprise Centre and add an additional weekly session at Auchinairn Community Centre.

In May we celebrated Bookbug Week with 'Bookbug's Big Picnic': a series of special sessions which included the chance for families to try a variety of healthy snacks. To coincide with nursery children receiving their Bookbug Explorer Packs we invited local early education centres to bring groups to the library for a party at each of our main branches. Other highlights from the Bookbug programme included Christmas sessions with a visit from Santa and songs from the Kirkintilloch Ladies Choir and a session at the Kirkintilloch Town Hall for Local History Month which encouraged families to engage their young children with the exhibits.

We also conducted a review of our Story Stars and Sensory Stars sessions, continuing the sessions in areas with high demand and withdrawing the sessions where numbers were low. Combined with a revision of the session content, this led to a 30% increase in attendance.

#### Primary Age Offer

Our afterschool offer was expanded and now includes five sessions: Code Club, Minecraft Club, Science Makers, Story Makers and Chill Out Fridays. This increased the programming at Lennoxton and Westerton Libraries and also included trial sessions at Craighead Library which were well received. We saw a rise in demand for places in our afterschool sessions with Science Makers at Bearsden Library having 40 children on the waiting list.

School and nursery group visits to the library continued to increase with 103 classes taking part in sessions led by a member of the Children and Families Team (an increase of 40% from the previous year). These visits included storytelling, library skills and offered young library members and teachers a chance to explore our collections and take books home.

#### Summer Reading Challenge

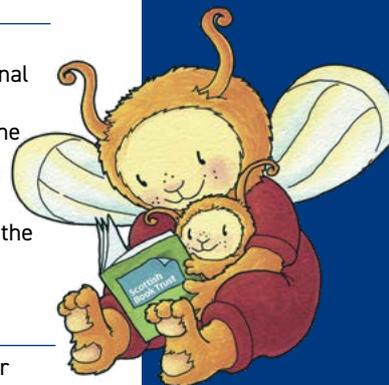
The 2019 Summer Reading Challenge, Space Chase, saw 1,486 children take part with 816 receiving a medal and certificate for reading six books over the school holiday period. During May and June we conducted a pilot programme, inviting three schools to appoint a class as Summer Reading Champions. The three classes visited the library and then promoted the challenge to their peers at school through assembly presentations and by creating posters for display in library branches. The pilot proved successful with 20% of the roll at schools with champion classes taking part in the challenge.



## Partnerships

The Children and Families team were involved in several community outreach events during the year, including the Mugdock Park Gaelic Day, Kirkintilloch Canal Festival, Baby Cafe and Westerton Gala Day. We continued partnerships with local community groups to collaborate on activities and events hosted both in the libraries and at community centres.

Our partnership with Health Visitors continued, with regular deliveries of Bookbug packs now being undertaken by Children and Families staff to each of the health centres in Bishopbriggs, Milngavie, Lennoxton and Kirkintilloch.



## Staff Training

Our Children and Families Coordinator completed the Bookbug Train the Trainer course meaning we now have two Bookbug trainers in the Children and Families team. The team also took part in Customer Service training in February and attended the EDVA Children, Young People and Families TSI Network meeting. The team were also involved in training to ensure that our libraries are breastfeeding friendly places.

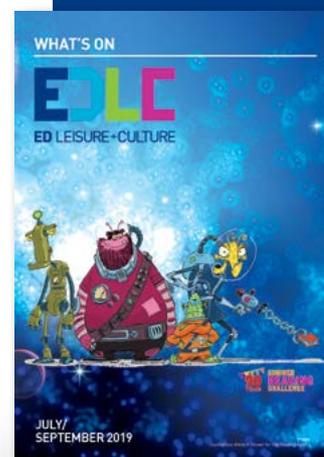
## Watch This Space

To coincide with the Moon Landing 50th anniversary, and to generate interest in advance of the Summer Reading Challenge, we ran a festival of space-related events called Watch This Space.

For those interested in astronomical-themed prose and poetry, astronomer and writer Pippa Goldschmidt, delivered events at Westerton Library, while poet Vicki Husband and local science-fiction novelist Matthew Keeley held events at Bishopbriggs.

For the more digitally-minded, libraries offered a retro Gaming showcase with Museum in a Box, Code your own Space Invaders and Design your own 3D printed Space Ship workshops.

Over 450 people of all ages engaged with the festival, taking part in coding challenges, virtual reality, dancing, craft activities and an indoor mobile planetarium hosted by the Scottish Dark Sky Observatory.



*"I liked making a rocket and colouring in. I didn't know you were allowed to dance in the Library! I joined...and got books to read at bedtime"*

## Book Week Scotland 2019

As ever, Book Week Scotland (18-24 November) encouraged people of all ages and all walks of life come together to share and enjoy books and reading. This eighth Book Week Scotland had a theme of 'Blether'. In one week, 545 people visited physically for library events and activities alone and our campaigns saw a 2% rise in Twitter followers.

Writer Sara Sheridan kicked off the week by delivering a fascinating talk about the significance and stories of notable women throughout history.

Also at William Patrick Library, participants spent an afternoon together sharing High Street Memories guided by the Local Studies and Archives team. There were old local newspaper collections on display from across the decades with articles and adverts to spark the memory.



Writer Sara Sheridan



Writer Claire Askew

Families at Lennoxton Library saw families looking to the past with Victorian dress-ups, local history taster sessions, tea, cakes and a visit from author and illustrator Anna Doherty. The Family Fun Day at Milngavie also featured storytelling from a host of local and emerging authors including Victoria Williamson, Katie Lorna McMillan, Claire Miller, Colin Stevenson, Rob Forsyth and Tracy MacKenzie. Some 19 class visits and 249 children and family members participated in these events.

Best-selling author Mary Paulson-Ellis had participants at Milngavie Library spell-bound talking about her second stunning historical mystery, *The Inheritance of Solomon Farthing*.

Crime author Claire Askew provided a thought-provoking reading and Q&A to her audience at Bishopbriggs Library.

A further 175 participants attended the Local Writer's Showcase, supported by Strathkelvin Writers' Group at Bishopbriggs Library, with participants commenting on the 'positive energy' in the recently-refurbished space.

"Phishing the Net - how to identify online scams and keep your data safe online" was an eSafety event developed in partnership with Police Scotland's Safer Communities Team. Participants saw some examples of real phishing scams and were shown the 'red flags' to look out for before being put to the test themselves.

### Book Week Scotland Library Display Competition

Our library staff love creating engaging displays so the gloves were off this Book Week Scotland as all eight branches competed for the best library display. Branches were given five Book Week Scotland 'Blether' themes to interpret: Wee Blethers, Big Conversations, Reclaiming Gossip, Between the Covers, Talking Truths, Telling Lies and Changing the Conversation. Staff really pushed the boat out - there was suffragette mannequins chained to the bookshelves, intricate Orwell-themed book art, carefully curated colourful pop culture, beautifully crafted recycled rosettes, women in literature, conversation-sparking dangling speech bubbles, impressive artistic videos, #Shelfie stations encouraging engagement on social media, and more. Every branch produced something incredible for Book Week Scotland but the winning branch was Bishopbriggs Library. Their Blether display really got people talking, both in branches and on social media. This increased engagement on social media and saw a 2% increase in our Twitter followers (1,133 to 1,157 followers).

After their hard work, Culture staff celebrated the week with a well-deserved team-building event at Kilmardinny House. Glasgow Women's Library provided a staff quiz and declared the team at Bearsden Library the winners.

### Christmas 2019 in the Libraries

Partnership-working with Bishopbriggs Community Council resulted in an afternoon of free activities for the local community to celebrate the Christmas Lights Switch on.

The event ran from 4pm on Thursday 28th November and included a Santa's Grotto. Over three hundred children met Santa and received a gift (donated locally and from EDC Social Work department). The fun also included school choirs and ten local craft stalls selling various items.

Visitor figures for that day were 1,184. The Community Council declared it the best they had ever had.



## Heritage & Arts

### Arts & Events

Saturday smART children's workshop programme at the Lillie Art Gallery and Auld Kirk Museum has been very successful this year alongside the reintroduction of ceramics. The Barony chambers has been refurbished to accommodate ceramic classes including specialist raku firing demonstrations. Investment in potter's wheels has enabled spin pottery classes to be programmed at Kilmardinny House.

The Arts and Events Officer has introduced new successful adult art classes at the Lillie Art Gallery such as life drawing and painting techniques. The 2019/20 session has seen a 50% increase in courses compared with 2018/19. Programming has been spread over the summer months and delivered in a wider variety of venues. This year also saw the introduction of the Arts & Events programme at Kirkintilloch Town Hall, which launched with the premiere performance of Para Handy by No Nonsense Theatre. This achieved a sell-out performance of 250 audience members.



## Museums

### Auld Kirk Museum

This year The Auld Kirk Museum Held its 49th Annual Art Exhibition and received 90 entries from local artists. Three prizes were awarded. Museum staff also worked with local community members to mount a display of artefacts in commemoration of the 60th anniversary of the Auchengeich Pit Disaster. This display was appreciated by many visitors, including ex-employees and family members of those who lost their lives.

The Barony Chambers ground floor has been refurbished. Work included new flooring, plastering, painting, a new kitchen and new wet room to support pottery classes. The purpose of this now well-appointed room is to increase lets and support the expanding arts programme.

Visit Scotland's Inspection for Quality Assurance was carried out this year with the Auld Kirk Museum retaining a 4 Star award. The highest award being 5.



### Lillie Art Gallery

The Lillie Art Gallery, in association with 'Glasgow Piano City', exhibited a piano decorated by artist Avril Paton named 'Beatrix Rose', after its former owner. Visitors have enjoyed playing the piano and actress Dorothy Paul visited the gallery and gave a performance. Exhibitions at the Lillie include the 'Glasgow Society of Women Artists' and local photographer, Barbara Sellars. Some 28 original linocuts including 1 original cut lino block by the artist Barbara Robertson were purchased and gifted from the Compass Gallery and the artist's estate.

Visit Scotland's Inspection for Quality Assurance was carried out in June, with the Lillie Art Gallery retaining a 3 star award. The highest award being 5.

Auld Kirk Museum and Lillie Art Gallery staff have continued with their annual commitment to support increased community participation by giving the opportunity to local art clubs to exhibit in a professional setting. Bearsden, Milngavie and the Antonine Art Clubs art works were co curated with staff and displayed over three separate exhibition periods. This promoted these voluntary groups with a view to increased membership and the sale of local artists' work.

The cultural assistants and wider staff at both venues arranged and delivered very successful Christmas shows which represent a wide range of artist and craft makers with paintings, jewellery and ceramics for sale



### Kirkintilloch Town Hall & Heritage Centre

This year the Made in Kirkintilloch project attracted 2,618 visitors to the Town Hall's Heritage Centre through 35 activities and events which included a variety of weaving workshops, history talks and reminiscence sessions. The project developed a Primary and lower Secondary school learning resource pack to support teacher-led visits to the Heritage Centre. In addition, activity sheets for early years children and casual family visitors were created. This resource has increased school engagement in local heritage, with five groups attending this year. This will form part of a wider heritage education programme across our venues.

The co-curated space supported four exhibitions throughout the year including a showcase of work from Canal Craft, a volunteer project working with East Dunbartonshire G.R.A.C.E (Group Recovery Aftercare Community Enterprise) LGBT Youth Scotland and the Forth and Clyde Canal Society. The exhibition sought to reconnect people in and around East Dunbartonshire using water spaces and boats on water as social space in everyday life.



### Feedback

An infographic overview of the feedback we have had from customers on the Town Hall Heritage Centre

The museum, gallery and heritage centre received 38,611 visitors during 2019/20 this is a 13% increase from the 2018/19 visitor figure of 34,297.

Kirkintilloch Town hall welcomed 7,604 visitors throughout 2019/20. This is a 42% increase when compared with 2018/19 visitor figure of 5,359.



## Museum and Gallery Collections

The Fine and Applied Art Collections, held at the Lillie Art Gallery, include a significant number of paintings, drawings and prints bequeathed by Robert Lillie, mainly covering landscape subjects, including scenes around Milngavie. He left just over 1,000 of his own artworks to Milngavie Burgh Council, as well as funds to build an art gallery. Since 1961, Robert Lillie's founding bequest has been developed to form a collection of Scottish art dating from the late 19th century to the present day. The range of media covered includes paintings, drawings, prints, mixed media, sculpture, ceramic, glass and textiles. Artists represented include several of the Glasgow Boys, all four of the Scottish colourists (SJ People, FCB Cadell, Leslie Hunter and JD Fergusson) Mary Armour, David Young Cameron, Alan Davie, Joan Eardley, Ian Hamilton Finlay, June Redpath, Willie Rodger, Alison Watt and Adrian Wisniewski. In January 2020 the collection was valued at £3,034,200. A selection of these oil paintings and sculpture can be seen at [www.artuk.org/visit/collection/east-dunbartonshire-council-2385](http://www.artuk.org/visit/collection/east-dunbartonshire-council-2385)

The collections held at the Auld Kirk Museum have a local theme, which reflects the boundaries of the former Strathkelvin District. We hold an object-based collection of social and industrial history including Scottish pottery, costume and textiles. The museum collections also include paintings, prints and drawings of local scenes.

The Civic Collection has grown in partnership with the Annual Art Competition, which has been running for 50 years. The competition, which originally took place at Kirkintilloch Town Hall, is now hosted by the Auld Kirk Museum and allows for up to three purchase prizes a year which are added to this collection held at Kilmardinny House. Competition entries are from local artists and the drawings and paintings frequently depict local landmarks, industries and historical references. A selection of the Civic Collection can be seen at [www.artuk.org/visit/venues/kilmardinny-arts-centre-6984](http://www.artuk.org/visit/venues/kilmardinny-arts-centre-6984)



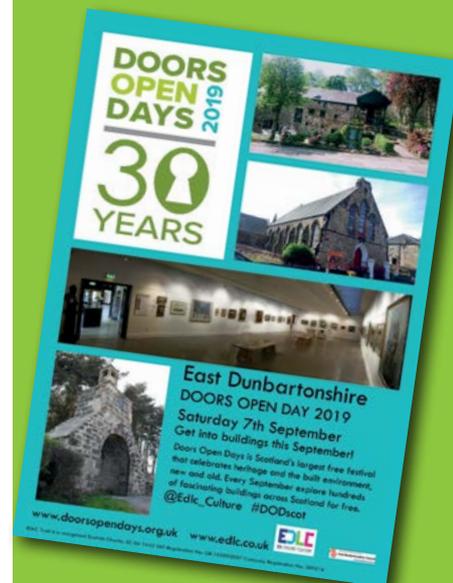
## Archives & Local Studies

Local Studies were involved in EDLC's first ever Wikipedia Edit-a-thon alongside libraries which promoted EDLC's local studies collections and encouraged digital literacy. We delivered new activities as part of Bookweek Scotland including a Family History for Families activity, and a 'High Street Memories' newspaper reminiscence session. We delivered two national and authority-wide events for 2019 - Local History week and Doors Open Day. Local History Week has now been extended to Local History Month to allow greater participation through an increased number of events, workshops and partnerships with East Dunbartonshire's Heritage & History Forum.

Archives has compiled its annual list of new accessions - items accepted into the care of the Archives in 2019. These new items are received by donation from private individuals, businesses or organisations. In the case of Council records, these are delivered by direct transfer from departments. During 2019 we received additional records from EDC schools including 26 boxes from St Andrew's PS, Bearsden which joined with St Joseph's PS, Milngavie to form the new St Nicholas' PS. EDLC Archives is the official archive repository for EDC and supports the Council in meeting its obligations under the Public Records (Scotland) Act 2011. Once catalogued, descriptions of all the new collections of records will be publicly searchable on our online archives catalogue and available for public consultation under supervision in our archive branches in Kirkintilloch and Bearsden Libraries. - <http://edlct.adlibhosting.com>

The Archives Officer is working with an Education Officer to look at the possibilities for enabling access to archives in Place areas. We explored the use of various interpretation and story-telling techniques which can be used to evoke an emotional response to the material. This research will inform new approaches to community engagement as part of our wider Heritage & Arts Programming and in particular our key heritage event, Local History Month.

As of the end of February 2020, Archive & Local Studies received a total of 7,337 research enquiries from members of the public. This service received 27,141 visits at our libraries and engaged with 1,335 participants through talks and workshops.



## New Appointments

### Audience Development Coordinator

This post will focus on increased participation across the service through improved promotion and communication with a particular focus on the three cultural venues.

### Local Studies Officer

This post will focus on increased access to collections through virtual opportunities and the development of audiences for family history working closely with the Archives Officer. They will also lead on two key events for East Dunbartonshire: Local History Month and Doors Open Day. This involves close partnership working with our Heritage & History Forum which is made up of around 13 history groups, developing relationships with these members to support the ongoing celebration of local heritage as an essential part of this role.

### Museum Collections Officer

This post will focus on increasing access to collections physically and virtually through websites and dedicated projects and exhibitions. They will also be supporting our Museum Accreditation process in 2021 and the ongoing care and conservation of our paintings, objects and permanent displays.



## Cultural Services Events

### International Women’s Day

International Women’s Day was celebrated on the 6th of March 2020 at Kirkintilloch Town Hall with a co-produced event in partnership with East Dunbartonshire’s Women’s History Group (established through the Made in Kirkintilloch Project). This group of local women wrote and recited a series of powerful monologues inspired by local women of the past. This was accompanied by performances from Kirkintilloch Ladies Choir, Syrian refugee group Jasmin and Thistle and acclaimed singer and songwriter Jo Mangle.



### East Dunbartonshire Women in Red Wikipedia Edit-a-thon

East Dunbartonshire Women in Red Wikipedia Edit-a-thon was a joint event organised by the Libraries and the Local Studies teams. Participants identified pages relating to notable East Dunbartonshire women for editing and creating utilising EDLC’s extensive Local Collection. The session was attended by Wikimedia UK’s Scotland Programme Coordinator and one of the founders of the Women in Red movement. Notable East Dunbartonshire women were identified who were not represented on Wikipedia. During this short session, articles were researched and created for Jessie M King, Jenny Coutts, Jackie Kay, Euphemia Irvine and more. 27 articles were created, 81 articles edited, and 494 total edits made. These articles have received over 117,000 views on Wikipedia.



### Kirkintilloch Canal Festival

This August the Canal Festival celebrated the centenary of the meeting of Rita and Masataka Taketsuru and began with an exhibition at Kirkintilloch Town Hall which paid homage to their love story, achievements and the Japanese Culture. Arts and Events held a family silent disco at Kirkintilloch Town Hall as part of the Celebrations with 575 participants in attendance throughout festival Sunday. We also provided workshops in traditional Japanese raku ceramics and an outdoor firing event. The Auld Kirk Museum held 2 Japanese themed music & dance events alongside the opening of Annual Art. These activities significantly contributing to a 50% increase in overall footfall at the Museum from August 2018. Over 900 people visited William Patrick Library to engage in a packed day of events including origami, Japanese puppet-making, Manga, martial-arts displays, and Japanese song and dance. Fairy Glen Vintage Teas served refreshments throughout the day.





### Doors Open Day

We took part in Doors Open Day (DOD) working in partnership with East Dunbartonshire's History & Heritage Forum. Together we provided 25 events, opened 18 venues and had 1,225 visitors - a 70% increase on 2018. DOD 2019 was supported by 44 volunteers. DOD turned 30 in 2019 and this was (EDC) EDLC's 21st year participating in the event. The Bearsden House History Event for Doors Open Day had 63 participants who then went on to take part in family history taster sessions over October. Celebrations took place as part of Westerton Gala, with space-themed activities such as 'Create your own Cosmos' with children and parents. The Lillie Art Gallery provided a series of sell-out weekend tours of the collection stores.

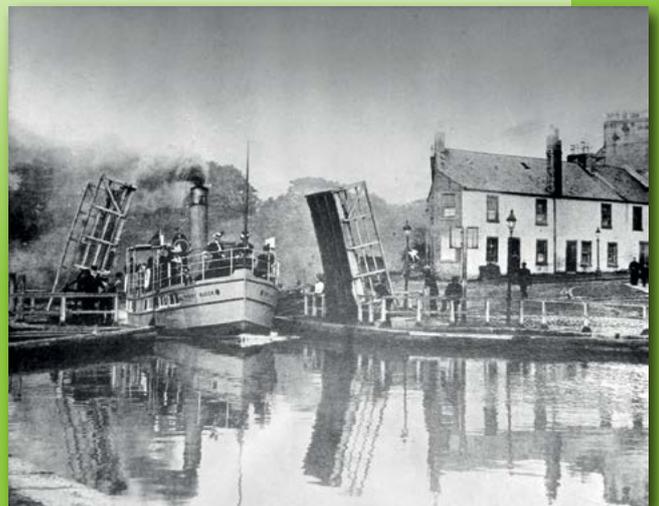
### Explore Your Archive Week

Our Explore Your Archive Week social media campaign was very successful with our most popular post on Twitter being seen by 18,513 people (14 retweets, 17 likes, 18,513 reach).

Explore your Archive week aims to increase engagement in Archive Collections by highlighting the weird and wonderful items we have through virtual visits.

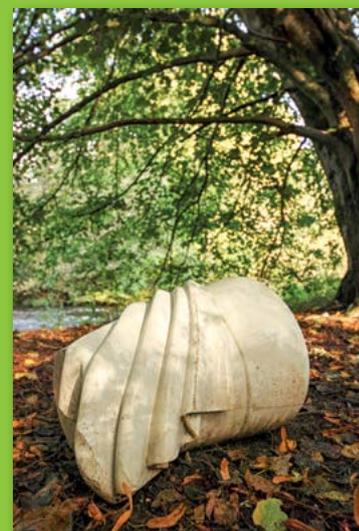
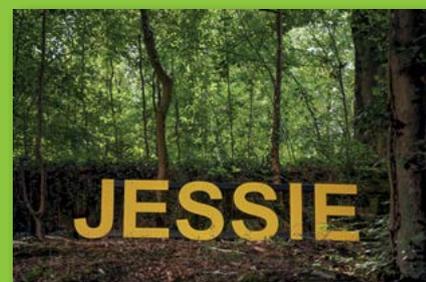
### Local History Month 2020

This event took our vast Local Studies collections out into the community. Due to its popularity we expanded Local History Week to become Local History Month, giving us the opportunity to offer a wider range of heritage experiences across our venues - working in partnership with the History and Heritage Forum. These events included historical photographic displays in Bearsden and Lennoxton Libraries, showing old photographs of the town centre and old parish. At Milngavie Library, Local Studies' collections of portraits of the past were shown - from the workers at the Tambowie Distillery to primary school teachers from 100 years ago. In Bishopbriggs, 1920s sporting memories collections were shared. A trip down the high street could be taken at William Patrick Library through adverts, photographs and newspaper articles, and our rarely-seen bound newspaper volumes were on display - sparking memories of the ever-changed Kirkintilloch town centre.



### Trails and Tales October Relaunch

Trails and Tales relaunched through a programme of celebratory events, workshops and guided walks in October 2019, engaging with 300 people over one week. The project has installed 33 artworks to date, with a further seven remaining for 2021, and 150 heritage stories via QR-code wayfinding across 11 trails. Nine virtual maps are available for download at the Trails and Tales website. A film about the process and outcomes of the project is currently being produced. We have employed 24 artists and funded three collaborations with Glasgow Women's Library, After the News and Collective Architecture. The project is due to be completed by autumn 2021.

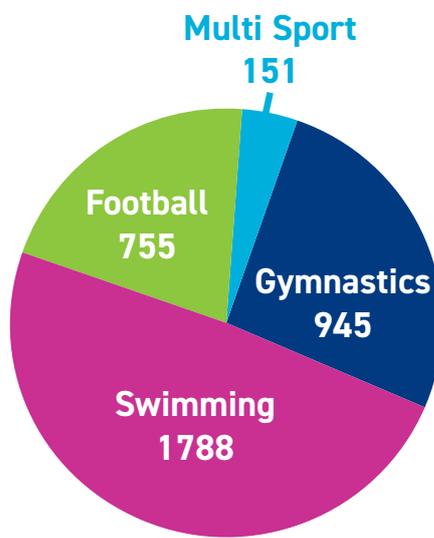




### Sports Development

Sports Development term-time classes run for 36 weeks out of the year, with a change to the normal timetable over the school holiday periods to offer a bit more variety. The ages of children attending range from four months in our adult and child swimming lessons to 12 years, while there are some 13-15 year olds attending, the majority of participants are primary school age.

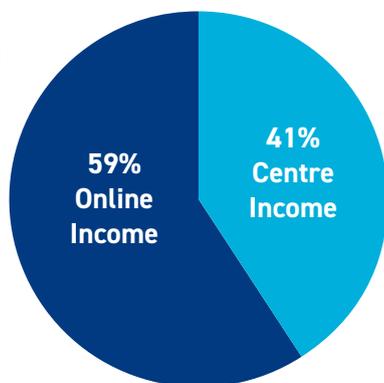
Overall there was a slight increase (of 22) this year compared to the same period last year (August block) with 3,639 attending weekly classes across our three main leisure centres. Swimming and football attendances were up while gymnastics and multi-sport were down slightly. The pie chart below shows the breakdown by sport:



### Online Bookings

The overall percentage of income banked through online bookings this year was 59%, which is the same as last year. This is expected to increase again once we have all swimming lessons available for online bookings.

#### Sports Development Bookings Income ( banked 2019/20)



### Snack & Play

The Snack and Play programme ran again during the Easter, summer and October school holidays this year. Snack & Play is an activity-based play programme with lunch provided, delivered in the following schools as part of East Dunbartonshire's 'Place' area programme:

- » Holy Trinity Primary School
- » St Machan's Primary School
- » Thomas Muir Primary School.

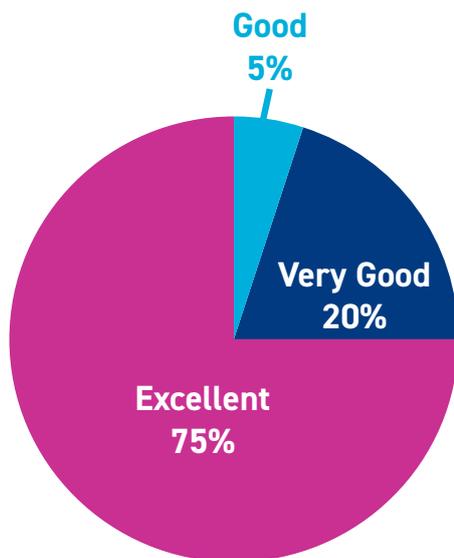
Activities on offer throughout each week varied depending on children attending, and included:

- » Games
- » Free play - active games and discussion time
- » Sports taster sessions
- » Design a logo / poster / card making
- » Drawing / colouring-in
- » Quizzes
- » Library / group reading
- » Active Choices (healthy eating / physical activity input)
- » Chill-out areas for quiet time
- » Police and Fire Service visits.

Following a review with Education, refinements were made to the application process along with restricting some of the busier schools to morning or afternoon sessions only. The programme ran at the same three venues as previously - Holy Trinity PS, Thomas Muir PS and St Machan's PS.

More than 2,300 attendances were recorded over the three holiday periods.

Over 90% of summer bookings were made online through Eventbrite and parents were asked to complete a questionnaire with their overall rating of the programme detailed in the pie chart:



### Active Choices

Active Choices is a physical activity and nutrition programme delivered in schools during curriculum time, run by Sports Development and East Dunbartonshire Health & Social Care Partnership. It was initially delivered by Sports Development coaches who also held a nutrition qualification and has now developed to a more teacher-led model to ensure sustainability.

Several schools have now completed the teacher-led programme to enable them to deliver the Active Choices programme themselves, with ongoing support provided by our coaches.

### Football Development

#### Advanced Player Centre

Our Advanced Player Centre ran again for another successful year, maintaining numbers from the previous year and also starting a new squad.

For the first time this year we ran our advanced player week outwith the summer holidays. This was very successful at Easter as we had over 30 attendees for the week, both from our Advanced Player Centres and general public. This gave them the opportunity to train as a pro for the day and take part in different activities, including a health and nutrition talk. They also had the opportunity to analyse their own performance with the coaches.

#### Former Scottish International Striker Highlights Second Wave of McDonald's Fun Football Centres in Scotland

On 25 October, Kenny Dalglish paid a special visit to a McDonald's Fun Football Centre in Bearsden (Allander Leisure Centre). The surprise visit occurred as McDonald's was running sessions throughout autumn, designed to encourage kids to take their first steps in football. Kenny joined in with the activities alongside youngsters who were taking part in a football session, delivered in partnership with the Scottish FA.

Due to popular demand there was a 65% increase in the number of centres open across the UK, giving McDonald's a wider geographical reach to offer more children the opportunity to participate. McDonald's committed to giving over 500,000 children the opportunity to play football for the first time and providing over 5 million hours of free football to 5-11 year olds by 2020.

Football Development currently offer six sessions per week (Friday afternoons) over the three sites for children aged 5-10 years old, with over 60 kids per week taking part in the initiative.

#### Scotland Women's Captain visits Girls Only Centre

On 30 November, Scotland Captain Rachel Corsie visited our Girls Only Centre at Kirkintilloch Leisure Centre to take part and answer questions. Her visit was part of the SSE-sponsored programme and East Dunbartonshire was selected due to the success of our classes. We currently have 80-plus girls participating across the three sites.



### Gymnastics Development

This year's schools gymnastics competition was held on 26 February 2020 at Kirkintilloch Leisure Centre, with entries from seven East Dunbartonshire schools and one from West Dunbartonshire. St Ninian's High School took first place, with Lenzie Academy coming in second and Bishopbriggs Academy finishing third.

### Swimming Development

The East Dunbartonshire heats for the Scottish Schools Gala were once again held at the Leisuredrome on 23 November 2019, where 15 primary and seven secondary schools took part. Out of 147 children who entered, 48 made the qualifying times for the finals in Tollcross on 26 January 2019. Thanks are given to the volunteers from each of the three swimming clubs for their continued support.



The Swimming for Fun campaign was launched - issuing branded bags to participants in our Learn to Swim programme and introducing a social media challenge to post photos of our bags being used in different places.



### **Lenzie School of Rugby**

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The school of rugby enjoyed continued success, with around 130 boys and girls playing regularly - including five boys teams playing every Saturday and girls teams playing monthly festivals.

We have strengthened links with Lenzie Rugby Club and created a strong pathway to their senior teams. In the last two seasons alone, 12 male players and four female players have moved up to the senior club. These players have been crucial to a period of huge success, with Lenzie 1st XV winning their league last season, with an unbeaten record, and then going on to compete strongly in the league above this season.

The role of the school programme was central to Lenzie Rugby Club receiving the Glasgow Warriors Community Club of the Season in 2019 and the Scottish Rugby Club of the Month in February 2019.

We continue to develop a taskforce of senior pupils who help with the delivery of the programme and gain accreditation from Scottish Rugby, both as coaches and referees. This link is maintained once pupils leave school, with many helping out regularly at training and on match days.

2019/20 was something of a breakthrough season because:

- » We had our highest finish in the conference of fifth place (this position reflects the combined results from all five of the boys teams). Our previous highest finish had been eighth.
- » Our U16 team made the final of the National Quaich competition (we have been informed that they are likely to share the title due to the lockdown).
- » Importantly, we were able to fulfil every fixture for the first time, which is testament to an ever-increasing commitment from our players.

### **The Way Forward 2020/21**

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Map participants from the current Learn to Swim programme over to the Scottish Swimming model and work in partnership with Scottish Swimming to move across to the new model.

Complete staff training for the Sport & Leisure Course Management software (On Course), review requirements and implement changes across Sports Development.

The Snack & Play programme will be extended to include several more schools to engage those who would most benefit from participation.

Review Lenzie School of Rugby and secure funding for beyond July 2021.



## Leisure Centres

### Leisuredrome Leisure Centre

Leisuredrome Leisure Centre plays a pivotal role in the community by providing first-class sporting facilities for all ages.

In November 2019, the Leisuredrome opened a brand new Spin studio and installed 21 Lifefitness IC7 bikes. The Spin studio was created by converting the party room into an indoor cycling studio equipped with 21 bikes, air handling units, two 65-inch flat-screen TVs, an audio system and a bespoke MyRide virtual reality solution for cycling enthusiasts. The area was previously used by children attending Charlie's Big Adventure birthday parties, and provided a space for party games and catering. Part of the Spin studio project was to utilise the section at the back of the soft play area as an area where children attending birthday parties could be catered for.

The centre now delivers over 80 group fitness classes, ranging from high-impact Les Mills classes to Vitality classes to promote health recovery. With the increase in the number of classes, a number of the mind and body classes were relocated to the studio space within Huntershill Sports Hub.



### Continuous Improvement

Improvement in the centre's operational performance is reflected in customer feedback, with the annual Net Promoter Scores considerably higher than the past few years. In January 2020 a specialist contractor completed an extensive cleanse of all the floor tiles in the wet-side areas. The improvement in the customer feedback is primarily due to improved cleanliness and high levels of customer service.

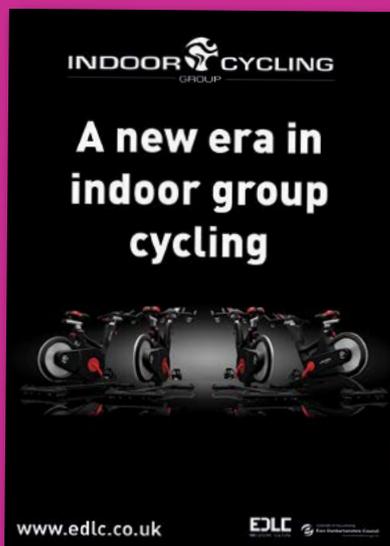
### Swimming Pool Plant

The leisure pool and teaching pool filtration received an overhaul when over 600 nozzles were replaced and the AFM media was topped up. This will result in better water quality and extend the life of the pool filters. The work was scheduled in mid-December 2019 to minimise disruption to public swimming and was supported by Council capital expenditure. Whilst the pool closures took place the opportunity was taken to clean out the balance tank for the leisure pool and make essential repairs to the plant.

To assist East Dunbartonshire Council in increasing the number of electric vehicle charging points, the car park at the Leisuredrome was identified as a perfect location to install four new charging bays. The installation was carried out over a number of weeks and provides an accessible area for local residents to top up the vehicles.

The centre retained a four-star Quality Assurance review from VisitScotland by meeting the required criteria to provide a quality leisure attraction to visitors. The report highlighted some areas of improvement that will be included in the Business Improvement Plan to help us advance the facilities and services. In January 2020, the facility introduced early opening to allow customers access from 6.30am, Monday to Friday. This was met with widespread approval further to consumer feedback highlighting there was a demand for access at this time.





### Allander Leisure Centre

The Allander continued to grow its Group Fitness programme throughout the year, again proving to be its strength within an area surrounded by local competition. There are now more than 124 classes a week - offering a mix of Les Mills, Metafit, Mature Movers, Pilates, and Yoga, etc.

The Low Impact studio that was created a few years ago has proved to be invaluable, due to the huge demand in Pilates and Yoga.

The introduction of new Spin bikes in November 2019 and the upgrade to the Spin studio, to provide virtual classes and coach by colour, proved a great success. It was not only of great benefit to our current members, but a fantastic draw to bring in new participants. The virtual classes allowed members an opportunity to attend Spin classes throughout the day.

The centre changed its operating times during 2019 to reflect changes in demand for leisure and changes in lifestyle. The centre opened from 6.30am each morning and operated through the day until 10pm. This proved to be extremely effective, again attracting new members due to the extended opening times.

### Kirkintilloch Leisure Centre

The two new 5-a-side pitches came on stream in the first quarter of the year and a promotional campaign and offer was run to stimulate interest, with usage levels increasing. A charity 5s tournament also took place on the pitches, run by staff from the Old Gatehouse Inn for Marston's sponsored charity Spectrum, which raises money to support children and young people with autism. A number of staff teams from Marston's venues across Scotland took part and had a very enjoyable event. The suite of six Wattbikes in the Gym continued to prove popular with customers.

An NPLQ lifeguard training course was run at the centre, qualifying young people with the skills required to work within the leisure industry, bringing in additional revenue for the Trust.

In the second quarter, the SkiErg machine was introduced into the Gym, offering customers the aerobic benefits of Nordic skiing indoors. Recognised as delivering one of the most effective work-outs around, Nordic skiing develops both strength and endurance, exercising the legs as well as the arms and core. This type of workout is not exclusively for skiers, however - other sportspeople - including our national rugby team - use these types of machines as part of their training programme. The SkiErg machine boasts an advanced electronic monitoring system - providing immediate, accurate performance data.

The aim of the Gym is to offer customers an all-round range of equipment for general use and also specialist niche items which can attract and retain gym users with specific training needs. The Gym already has Wattbikes for cycling enthusiasts and now has another piece of equipment which winter sportspeople will find an attraction.

Staff continued to focus on cleanliness standards throughout the centre, and this provided positive results and a noticeable increase in the centre's NPS+ customer survey score. Gym staff practices and focus on customer retention - as well as a jump in membership sales - boosted usage, in addition to further expansion of the range of equipment for our customers.

During the third quarter of the year a new Exicte Climb unit was purchased. The Climb is what is more commonly recognised as a StairMaster-type machine and proved a hit with Gym users right away. At the same time as the equipment change, the staff team made further adjustments to the Gym layout, managing to squeeze out a little more space for users to do floor and functional work, including TRX strap exercises. They also reshuffled other machines and equipment to enable an improved workout experience for all.

The other big development of the quarter was also in the Gym, with the installation of a brand new air conditioning system. Works were undertaken over a period of five weeks, sometimes through the night, to minimise disruption to our Gym members. The new system is more controllable and easier to service and maintain. The works were funded through a Council Capital Programme investment of £40,000.

Partnership work continued and the centre supported the Council's promotion of walking and cycling, with its cycle shelters, involvement in the Cycle to Swim campaign, and the centre café being used by walkers and cyclists alike.



### **Huntershill Sports Hub**

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New activities and classes have been introduced and early performance indicators are successful. These include:

- » Parkinson's Wellbeing
- » Martial Arts
- » Ashtanga Yoga.

A 'clean air day' with awards for local business was held in May 2019 and more events like these are being encouraged to attract more local interest in services provided at Huntershill.

Participation in all sporting activities is flourishing at Huntershill Sports Hub. Football bookings are ever increasing and Partick Thistle's first team are now training four days a week.

The studio is busier than ever and is occupied most evenings, with activities ranging from Vitality classes to dance classes for young children.

## Active Schools



The Active Schools team work with local clubs and organisations to build 'pathways' from schools to the local community, increasing the number of opportunities for primary and secondary pupils to engage in sport.

The East Dunbartonshire Active Schools Team sit within East Dunbartonshire Leisure and Culture Trust, working closely with East Dunbartonshire Council, sportscotland, national governing bodies of sport, and other local and national partners.

This update will provide an overview of the work achieved across the area. All statistical information is collated from the Active Schools Monitoring Online (ASMO) system. When paired with local monitoring and anecdotal evidence this will provide a summary of the work achieved throughout the full academic year 2018/19 and feature highlights of the academic year 2019/20.



## Highlights from 2019/20

### Volunteers

#### Targeting Hard to Reach Children and Young People ASN Come and Try Event

In September 2019, Active Schools organised an ASN 'Come and Try' Event at Huntershill, supported by EDLC Sports Development and Scottish Disability Sport. The event aimed to bring together children with additional support needs and their parent/carers/family, to take part in sporting taster sessions delivered by local ASN club coaches. It was hoped the relaxed fun environment would encourage children to participate in activities they had never experienced before, and allow parents and carers to watch the sessions and ask questions as needed. There were five different clubs in attendance: Chung Yong TKD Club, Bishopbriggs TAGB TKD club, The Sporting Aces, Western Wildcats Hockey Club and Springburn Harrier Excel Club.

The event was a great success with 30 families attending, and the clubs had many follow-on enquiries from parents and carers about further participation.

It is hoped this will become an annual event, increasing the number of clubs involved, and helping to encourage children and young people with additional support needs to access activities within their local community.





### Auchinairn Active Kids

Throughout 2019/20, Active Schools Coordinators (ASCs) worked in partnership with the Auchinairn Community Development Worker, FACT and EDLC Sports Development to provide free sport and physical activity sessions within the local community of Auchinairn. The sessions targeted pupils bused to and from the Auchinairn community to and from schools within Bishopbriggs. The sessions also aimed to encourage Auchinairn families to utilise the local community centre.

Sessions ran for three six-week blocks:

Block 1: 26 pupils - EDLC coaches delivered multi-sports

Block 2: 23 pupils - EDLC coaches delivered multi-sports in addition to local TKD club sessions (pathway to club participation)

Block 3: 38 pupils - EDLC coaches delivered multi-sports in addition to Dance Leaders from Bishopbriggs Academy.

Prior to COVID-19 the sessions were proving highly successful in engaging children and young people who had not previously engaged in Active Schools or Sports Development activities due to school transport and cost.

### Partnership Working

The Trust continues to deliver a range of partnership projects across the service areas. Examples of these projects include:

#### Live Active

2019/20	2018/19	2017/18	2016/17	Decrease to 2019/20
1,160	1,225	1,223	1,191	65

The Live Active referral programme saw a 20% increase (in referrals) of 794 patients. During 2019/20 there was an 18% increase in the number of referred patients maintaining attendance six months into their 12-month programme.

An increase of 23% was recorded during 19/20 in the number of referred patients from 18/19 completing their 12-month referral journey and still exercising regularly.

The Live Active scheme is operated in partnership with NHSGGC.

Not every referral requires more than one appointment, appointments decreased by 65 from 2018/2019.

### Walk Programme

EDLC's Walk Programme saw an increase of 72% in walker activity levels since joining the programme. The Walk Programme established new links with GP practices in Kirkintilloch and Auchinairn to deliver health walks for patients. Walk leader training was given to surgery volunteers.

### Sports Development

Sports Development worked in partnership with the Scottish FA to deliver a range of projects including: Quality Mark; Coach Education; McDonald's Matchday; and Network Rail initiatives through the Community Programme.

### Lenzie School of Rugby

Lenzie School of Rugby operated with the following partner funding to employ the Term Time Programme Coordinator, who had huge successes both on and off the field:

- » Scottish Rugby                    £12,000
- » EDC Education                    £9,000
- » Lenzie Rugby Club                £3,000

### East Dunbartonshire HSCP

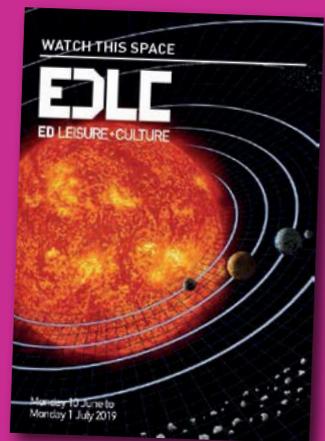
East Dunbartonshire Health & Social Care Partnership contributed to a range of health-related projects including ACES, Active Choices, Going for Gold, WALK and Waist Winners. The first three of these projects are targeted at children and the latter two at adults to encourage them to lead more active and healthy lives. Other funders for these projects include Paths for All and NHS Greater Glasgow & Clyde.

### Volunteers

In 2019/20, volunteers worked on a number of projects with EDLCT employees:

- » 106 volunteers committed over 1,000 hours of their time to assist with Library Services, including delivering books as part of the Home Library Service, and running Code Clubs and other children and family activities. Volunteers played an important role in providing digital learning, with two adult learners and 72 pupils joining library staff to support sessions like Tablet Tips.
- » In April, EDLCT worked with the school librarian at St Ninian's to recruit young volunteers. During the year 17 active volunteers assisted library staff at events, primarily during the Watch This Space festival. Young volunteers were also invited to assist during our regular programmes, allowing them to develop skills that will be useful in their future careers.
- » In October, the Children's and Families Team offered free Bookbug Session Leader Training to nursery staff, health visitors, child-minders and community volunteers. The 16 trainees learned skills in delivering song, rhyme and book sessions with the aim of running Bookbug Sessions in their respective settings.
- » During Term 1 of 2019/20 there was an increase in the number of deliverers within the AS programme, but also an increase in the percentage who were voluntary. This percentage has seen a steady increase over the last three years, from 83% in 2017 to 89% in 2019.
- » The table below shows how the different categories of deliverers were split across the total figure of 419.

Deliverers by Type		
	Paid	Voluntary
Teachers	0	99
PE Specialist	0	48
Other School	1	10
Parents	0	25
Club Coach	23	6
Professional/ Sessional Coach	23	0
Students	0	12
Pupils	0	171
Sports Development Officer	0	0
Other	0	1
<b>Total</b>	<b>47</b>	<b>372</b>



Voluntary senior pupils were the largest deliverer type within the primary and secondary schools. This can be attributed to the growth of the AS young leader programme and increasing support by secondary schools for pupils to volunteer in schools and the wider community.

- » Teachers and PE Specialists (which includes PE teachers) were the second and third highest deliverer type, with parent volunteers following.
- » The only paid deliverers were professional/sessional or club coaches, who were brought in for their specialist knowledge, for instance, EDLC Sports Development or local club coaches. It is the aim of the Active Schools network to provide and support activity that carries no charge for the participants. The team will continue to increase their support for volunteers and wherever possible absorb costs to allow even specialist activity to be free at the point of use.



## THE WAY FORWARD 2020-2021

### Delivery of New Allander Leisure Centre Facility

Planning permission has been granted for the new Allander Leisure Centre facility. The Council will redevelop the Bearsden site as part of a £40.9 million investment, including a state-of-the-art sports and leisure complex, as well as a new Adult Learning Centre. Work on-site is scheduled to commence in late October/early November 2020. The facility will be developed in three phases, with indicative timelines set out in the table below:

1	Phase 1: New leisure centre	29 August 2022
2	Phase 2: Demolish existing leisure centre and part of car park	31 March 2023
3	Phase 3: Football & Tennis Hall and remaining car park works	09 June 2023

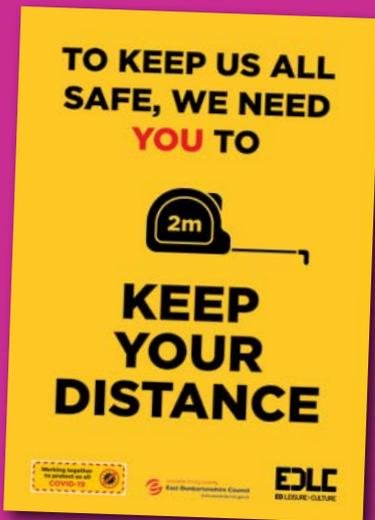
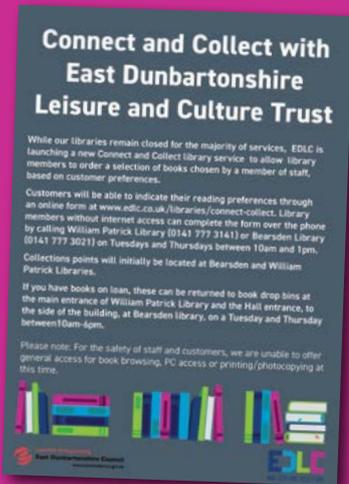


### Floodlit Synthetic Pitch in Lennoxtown

The development of the 3G pitch has been delayed due to a number of issues, including the layout and orientation of the pitch on-site. The onset of the pandemic has also impacted on timescales for the contract award, but it is hoped it will be delivered in time for the 2021 football season. EDLCT has worked in partnership with the Council to redevelop the pitch and changing facilities at High Park in Lennoxtown which will be a real asset for local sports clubs - providing additional capacity for training and games.



Images courtesy of Holmes Miller



## Coronavirus Pandemic

EDLCT management, in conjunction with the Council, closed all buildings to the public on Wednesday 18 March due to the coronavirus pandemic. Most service provision to the public stopped apart from snack and learn provision for the children of key workers, delivery of books to shielding individuals, online fitness classes and digital library provision. Some staff from Leisure, Sports Development, Active Schools and Heritage contributed to the Key Worker Hubs and also other services such as delivery of books to shielding individuals.

During lockdown senior management have been working together with other partners to support Council services including the provision of a PPE distribution centre based in Kirkintilloch Leisure Centre.

After consultation with the Council and Trades Unions, a decision was made to apply for the Coronavirus Job Retention Scheme and to furlough staff where no work was available for them. This has helped lessen the financial impact on EDLCT that the loss of income across a range of services has had.

The recovery planning process and new service delivery models are the key focus for the organisation and these have been presented to the Board. All EDLC functions will require a phased recovery strategy that will include temporary measures to enable employee and customer confidence in the restoration of existing services or the introduction of new services.

Budget projection models are in place and take account of opening guidance from Scottish Government and partner organisations, including sportscotland and the Scottish Library information Council. Income levels for EDLCT will be significantly lower than pre-pandemic levels and it will be a challenge to grow them whilst operating on a restricted basis for the foreseeable future.

## Upgrading of Grounds at Kilmardinny House

Work is underway on improving the grounds at Kilmardinny House to provide an outdoor event space which can be utilised for weddings as well as other functions. There will be space for an outdoor seated area and the work will also include a feature "Bandstand" pergola which can be used for outdoor ceremonies.

## FINANCIAL REVIEW

The charitable company generated an operating deficit of £1,284,883. Total unrestricted funds are now £1,313,702 which includes designated monies and will be required to subsidise the budget deficit in the new year and also help with future repositioning of income and expenditure streams as the budget is balanced going forward when leisure and heritage work within recovery models.

Due to COVID-19 pandemic and lockdown budgeted income levels will not reach target for the foreseeable future. Cash flow forecasts going forward are based on working models where a percentage of income is assumed on reopening of leisure and culture facilities with incremental increases each month. Budget and projections will be repositioned based on actual levels. The original budgeted deficit for year ending March 2021 will be more than originally projected.

At 31 March 2020, the FRS102 pension valuation of the pension scheme resulted in a net pension liability of £4,057,000, this being recognised in the Balance Sheet. The valuation has resulted in an actuarial gain of £2,985,000 being recognised in the Statement of Financial Activities in the period. The balance on the pension fund will change annually according to economic conditions and the trustees will keep the position under review.

The Board is pleased that this has been a year of service improvements and increased participation levels for most services. Through the efforts of our employees and effective planning, coupled with the successful partnership work with the Council, we have continued to improve services and manage within our financial constraints.

### Measuring Performance

Financial performance is monitored regularly with senior management using financial and activity data. Other key performance indicators that are used centre around key usage data including absence data. Key performance information is presented quarterly at Board meetings and is also used for Local Government Benchmarking Framework.

### Funding Streams for Projects

Funding continued to be sourced from a range of bodies including East Dunbartonshire Council, Scottish Rugby, NHS, Creative Learning Network and Heritage Lottery Fund.

A wide range of measures are used to assess the performance of the charitable company against its goals. These are reported to the Board on a regular basis. Key performance indicators relate to customer visits and are monitored for library visits, museum visits, sports development participation levels, live active participation levels, swimming pools, other indoor and outdoor leisure facilities and passport visits. Total customer visits for the period to 31 March 2020 were £1,908,597.

### Investment Policy

The charitable company has a high-interest account with automatic transfer of funds into its investment account. This account and interest from the Lillie bequest has generated interest of over £22,000 during the period.

## Risk Management

East Dunbartonshire Leisure and Culture Trust have a risk register which focuses on key areas that could impact on the Company's ability to operate including financial, reputational and operational risks. East Dunbartonshire Council's Internal Audit Team also carries out reviews of EDLCT processes and procedures.

## Risks and uncertainties

EDLCT has a risk register detailing the principal risks and uncertainties facing the company. The risk register also details causes, effects, likelihood and control measures. Listed below are the risks and uncertainties identified in the risk register:

- » Failure of technology leading to service disruption
- » Failure to obtain adequate financial agreement with East Dunbartonshire Council
- » Failure to comply with health and safety policies
- » Failure to effectively maintain and operate property assets
- » Failure to comply with information and records management
- » Ineffective partnership management
- » Failure of governance and compliance mechanisms
- » Failure to achieve participation levels and income targets in line with service level agreements
- » Inability to recruit and retain appropriately skilled staff
- » Failure to effectively adapt to change

## Principal funding sources

EDLCT received a management fee of £5,032,703 from East Dunbartonshire Council in the year ended 31 March 2020. Funds were also received from a number of funding partners during the period including the National Health Service, sportscotland, Heritage Lottery and Scottish Rugby Union.

These resources are used to deliver the key activities identified in the services agreement with East Dunbartonshire Council and also additional projects that reflect the key objectives of the charity.

## External Funding

An amount of additional funding was secured from external sources to support the delivery of activities across the Trust service areas. Key funding included:

sportscotland	£304,578
School of Rugby	£27,000
NHS	£10,000
Heritage Lottery Fund	£73,232

## Reserves Policy

The Board has approved an unrestricted reserve of £500k of operational income to be set aside to provide some protection and mitigate against future economic conditions.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the company which have not been designated for any other purpose.

Designated funds are unrestricted funds that have been set aside for a specific purpose, which will be utilised during the next and future accounting periods against specific expenditure for asset improvement.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim of each restricted fund is set out in the notes to the financial statements.

## Plans for future periods

A new build Allander leisure centre has now received the necessary planning approval and there is ongoing work by a project team in delivering the new centre.

Recovery models are being worked at with all senior management and partners in leisure, libraries and culture for the reopening of facilities from September 2020.

## Statement of Trustees' Responsibilities

The trustees (who are directors of the charity for the purposes of company law) are responsible for preparing the Trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and accounting estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.
- The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Trust's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

## Disclosure of Information to the Auditor

To the knowledge and belief of each of the persons who are trustees at the time the report is approved:

- So far as the trustee is aware, there is no relevant information of which the company's auditor is unaware; and
- He/she has taken all the steps that he/she ought to have taken as a trustee in order to make himself/herself aware of any relevant audit information, and to establish that the company's auditor is aware of the information.

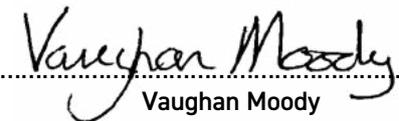
### Auditor

Following the acquisition of Scott-Moncrieff Chartered Accountants by Azets, Scott-Moncrieff Chartered Accountants resigned as auditor and were replaced by Azets Audit Services Limited, trading as Azets Audit Services, a company owned by Azets.

The auditor, Azets Audit Services, is deemed to be reappointed under section 487(2) of the Companies Act 2006.

In approving the Trustees' Report, the trustees are also approving the Strategic Report in their capacity as company directors.

Approved by the Board on 28/10/2020 and signed on its behalf by:

Chair   
Vaughan Moody

Date .....28 October 2020.....

## **Independent Auditor's Report to the Trustees and Members of East Dunbartonshire Leisure and Culture Trust**

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### **Opinion**

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We have audited the financial statements of East Dunbartonshire Leisure and Culture Trust (the 'charitable company') for the year ended 31 March 2020 which comprise the Statement of Financial Activities (incorporating the Income and Expenditure Account), the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

### **Basis for opinion**

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We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Conclusions relating to going concern**

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We have nothing to report in respect of the following matters in which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

## Other Information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report (incorporating the Strategic Report), which includes the Directors' Report and the Strategic Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and the Directors' Report included within the Trustees' Report (incorporating the Strategic Report) have been prepared in accordance with applicable legal requirements.

## Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report (incorporating the Strategic Report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of the trustees**

As explained more fully in the Statement of Trustees' Responsibilities set out on page 53, the trustees (who are the directors for the purposes of company law and trustees for the purposes of charity law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditor's Report.

### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Our audit work has been undertaken so that we might state to the charitable company's members, as a body, and the charitable company's trustees, as a body, those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members, as a body, and the charitable company's trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

Senior Statutory Auditor



Nick Bennett

For and on behalf of Azets Audit Services, Statutory Auditor

Eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Exchange Place 3

Semple Street

Edinburgh

EH3 8BL

Date

....28 October 2020.....

## STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating the Income and Expenditure Statement for the year ended 31 March 2020)

	Notes	Operating Fund 2020	Restricted Fund 2020	Total Fund 2020	Total Fund 2019
<b>Incoming from</b>					
Charitable activities	3	9,981,741	110,232	10,091,973	9,578,944
Investment income	3	22,577		22,577	23,792
<b>Total</b>	-	<b>10,004,318</b>	<b>110,232</b>	<b>10,114,550</b>	<b>9,602,736</b>
<b>Expenditure on</b>					
Charitable activities	4	11,277,858	121,575	11,399,433	11,127,631
<b>Total</b>	-	<b>11,277,858</b>	<b>121,575</b>	<b>11,399,433</b>	<b>11,127,631</b>
<b>Net income / (expenditure)</b>	-	<b>(1,273,540)</b>	<b>(11,343)</b>	<b>(1,284,883)</b>	<b>(1,524,895)</b>
Transfers between funds	-	-	-	-	-
<b>Other recognised gains or (losses)</b>					
Actuarial gains/(losses) on defined benefit pension scheme	9	2,985,000		2,985,000	(1,816,000)
<b>Net movement in funds</b>	-	<b>1,711,460</b>	<b>(11,343)</b>	<b>1,700,117</b>	<b>(3,340,895)</b>
<b>Reconciliation of funds</b>					
Total fund balances brought forward	-	(4,454,758)	191,625	(4,263,133)	(922,238)
<b>Total fund balances carried forward</b>	<b>17</b>	<b>(2,743,298)</b>	<b>180,282</b>	<b>(2,563,016)</b>	<b>(4,263,133)</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. None of the charitable company's activities were acquired or discontinued during the above period.

The notes on pages 59 to 76 form part of these financial statements.

## BALANCE SHEET AS AT 31 MARCH 2020

	Notes		2020		2019
<b>Fixed assets</b>					
Tangible fixed assets	10	-	31,873	-	41,393
<b>Current assets</b>					
Stock	11	3,925	-	5,758	-
Debtors	12	595,741	-	596,310	-
Cash at bank and in hand	-	2,343,257	-	3,057,631	-
	-	<b>2,942,923</b>	-	<b>3,659,699</b>	-
Creditors: Amounts falling due within one year	13	(1,480,812)	-	(1,866,225)	-
Net current assets	-	-	<b>1,462,111</b>	-	<b>1,793,474</b>
Net assets excluding pension liability	-	-	<b>1,493,984</b>	-	<b>1,834,867</b>
Defined benefit pension scheme liability	9	-	(4,057,000)	-	(6,098,000)
Total net liabilities	-	-	<b>(2,563,016)</b>	-	<b>(4,263,133)</b>
<b>The funds of the charity</b>					
Unrestricted funds (excluding pension reserve)	17	-	1,313,702	-	1,643,242
Pension reserve	-	-	(4,057,000)	-	(6,098,000)
Restricted funds	17	-	180,282	-	191,625
Funds	-	-	<b>(2,563,016)</b>	-	<b>(4,263,133)</b>

The financial statements were approved and authorised for issue by the Board on ...28 October 2020.....

Chair

.....*Vaughan Moody*.....  
**Vaughan Moody**

Secretary

.....*Maeve Kilcoyne*.....  
**Maeve Kilcoyne**

Company number – SC389516

The notes on pages 59 to 76 form part of these financial statements.

## STATEMENT OF CASH FLOWS

For the year ended 31 March 2020

Cash flows from operating activities	Notes	2020	2019
Net cash provided by (used in) operating activities	18	(730,741)	1,039,393
<b>Cash flows from investing activities</b>			
Investment income		22,577	23,792
Purchase of tangible fixed assets		(6,210)	(24,209)
<b>Net cash used in investing activities</b>		<b>16,367</b>	<b>(417)</b>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>(714,374)</b>	<b>1,038,976</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<b>3,057,631</b>	<b>2,018,655</b>
<b>Cash and cash equivalents at the end of the reporting period</b>		<b>2,343,257</b>	<b>3,057,631</b>

The notes on pages 59 to 76 form part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS

### 1. Accounting policies

#### Basis of accounting

The financial statements have been prepared in accordance with the Financial Reporting Standard 102 as issued by the Financial Reporting Council, the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)", the Companies Act 2006 as amended).

The charity meets the definition of a public benefit entity under FRS102 and has taken advantage of paragraph 3(3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the charity's activities.

These financial statements are presented in pounds sterling (GBP) as that is the currency in which the charity's transactions are denominated.

The preparation of financial statements require the use of certain critical accounting estimates. It also requires trustees to exercise judgements in the process of applying accounting policies. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in note 2.

#### Income and expenditure

Owing to the special nature of the business of the charity and in the interests of presenting the results clearly to the members, it is considered inappropriate to adhere to the income and expenditure format described under Section 400 of the Companies Act 2006. A statement of financial activities has been prepared in a form which is considered to give the members a true and fair view of the results for the period and which also complies with the requirement of Section 400 of the Act and Statement of Recommended Practice applicable to charities (Charities SORP (FRS 102)).

#### Going concern

The financial statements have been prepared on the basis of accounting policies that are consistent with the treatment of the charitable company as a going concern. The current funding agreement with East Dunbartonshire Council covers up to the 31st March 2021.

In the Trustee's opinion, the charity will be able to continue for the foreseeable future.

This assessment of going concern includes the expected impact of COVID-19 to the entity in the 12 months following the signing of these financial statements.

## **Fund Accounting**

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### **Unrestricted funds**

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Surplus revenue funds held within unrestricted funds are carried forward to meet the cost of future activities mainly of a revenue nature.

Commitments for specific activities and needs in the future are dealt with by making allocations to designated funds.

### **Restricted funds**

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Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the appropriate fund, together with a fair allocation of management support costs where this is considered appropriate.

### **Incoming resources**

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Membership subscriptions and income from sport and physical activity is recognised in the period in which the charitable company is entitled to receipt, it is probable that the income will be received and the amount can be measured reliably. Income is deferred only when the charitable company has to fulfil conditions before becoming entitled to it.

Grant income is recognised in the Statement of Financial activities in the period in which the charitable company is entitled to receipt, it is probable that the income will be received and the amount can be measured reliably. Such income is deferred when the charitable company has to fulfil conditions before becoming entitled to it.

Management fees and other incoming resources are recognised in the period to which they relate.

Investment income is recognised in the period in which it is receivable.

### **Resources Expended**

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Expenditure is recognised when a liability is incurred. Where possible, expenditure has been charged direct to charitable expenditure or governance cost. Where this is not possible the expenditure has been allocated on the basis of time spent by staff on each activity.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management and set-up of the charity.

### **Allocation of support costs**

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Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Trust. Support costs have been allocated centrally to Leisure and Management or where clearly chargeable have been allocated directly to Culture and Libraries.

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### Stocks

Stock are valued at the lower of cost and net realisable value in the ordinary course of activities.

Net realisable value is based on estimated selling price less further costs to completion and disposal.

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### Debtors

Trade debtors are amounts due from customers for merchandise sold or services performed. Trade debtors are recognised at the undiscounted amount of cash receivable, which is normally invoice price, less any allowances for doubtful debts.

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### Cash and liquid resources

Cash, for the purpose of the cash flow statement, comprises cash in hand and deposits repayable on demand, less overdrafts payable on demand.

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### Creditors

Trade creditors are obligations to pay for goods or services that have been acquired. They are recognised at the undiscounted amount owed to the supplier, which is normally the invoice price.

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### Financial assets and financial liabilities

Financial instruments are recognised in the Statement of Financial Activities when the charity becomes a party to the contractual provisions of the instrument. Financial instruments are initially measured at transaction prices unless the arrangement constitutes a financing transaction which includes transaction costs for financial instruments not subsequently measured at fair value. Subsequent to initial recognition, they are accounted for as set out below. A financing transaction is measured at the present value of the future payment discounted at the market rate of interest for similar debt instrument.

Financial instruments are classified as either "basic" or "other" in accordance with Chapter 11 of FRS 102.

At the end of each reporting period, basic financial instruments are measured at amortised cost using the effective rate method. All financial instruments not classified as basic are measured at fair value at the end of the reporting period with the resulting changes recognised in income or expenditure. Where the fair value cannot be reliably measured, they are recognised at cost less impairment.

Financial assets are derecognised when the contractual rights to the cash flows from assets expire, or when the charity has transferred substantially all the risks and rewards of ownership. Financial liabilities are derecognised only once that liability has been extinguished through discharge, cancellation or expiry.

### **Tangible fixed assets and depreciation**

It is the policy of the charity to capitalise expenditure of a capital nature in excess of £5,000.

Assets donated to the charity are included in the Balance Sheet and Statement of Financial Activities at cost.

Depreciation is charged to write off the cost less the estimated residual value of fixed assets by equal instalments over their useful lives as follows:

Furniture and equipment: 5 – 10 years

Gym equipment: 1 – 5 years

### **VAT**

The charitable company is partially exempt from VAT. Irrecoverable VAT is charged to the Statement of Financial Activities as an expense.

### **Taxation**

The company has charitable status and is therefore exempt from taxation under Sections 466 to 493 Corporation Act 2010 (CTA 2010).

### **Pensions**

East Dunbartonshire Leisure and Culture Trust is a member of the Strathclyde Pension Fund, a Local Government Pension Scheme, which is a defined pension scheme. The fund is administered by Glasgow City Council in accordance with the Local Government Scheme (Scotland) Regulations 1998 as amended. All existing and new employees have the option of joining the Fund. The assets and liabilities of the scheme are held separately from those of the Trust in an independently administered fund.

The pension costs charged in the period are based on actuarial methods and assumptions designed to spread the anticipated pension costs over the service life of employees in the scheme, so as to ensure that the regular pension costs represent a substantially level percentage of the current and expected pensionable payroll. Variation from regular costs are spread over the remaining service lives of current employees in the scheme.

The cost of providing benefits is determined using the Projected Unit Credit Method, with actuarial valuations being carried out at each reporting date. Actuarial gains and losses arising from expenditure adjustments and changes in assumptions are recognised immediately in the Statement of Financial Activities. All costs related to the defined benefit scheme are recognised in the Statement of Financial Activities.

The retirement benefit obligation recognised in the balance sheet represents the present value of the defined benefit obligation as reduced by the fair value of plan assets. Any asset resulting from the calculation is limited to the present value of available refunds and reductions in future contributions to the plan.

### **Termination benefits**

Termination benefits are payable when employment is terminated before the normal retirement date, or whenever an employee accepts voluntary redundancy in exchange for these benefits. Termination benefits are recognised in the statement of financial activities when it is demonstrably committed to either (i) terminating the employment of current employees according to a detailed formal plan without possibility of withdrawal, or (ii) providing termination benefits as a result of an offer made to encourage voluntary redundancy.

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## 2 Critical judgements and estimates

In preparing the financial statements, trustees make estimates and assumptions which affect reported results, financial position and disclosure of contingencies. Use of available information and application of judgement are inherent in the formation of the estimates, together with past experience and expectations of future events that are believed to be reasonable under the circumstances. Actual results in the future could differ from such estimates.

Critical judgments are made in the application of income recognition accounting policies, and the timing of the recognition of income in accordance with the Charities SORP (FRS 102).

Depreciation is an estimate of the charge to write off the cost less estimated residual value of fixed assets by equal instalments over the useful life.

### Defined benefit pension and other post-employment benefits

The present value of the defined benefit pension and other post-employment benefit obligations depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The assumption used in determining the net cost (income) for pension and other post-employment benefits include the discount rate. Any changes in these assumptions will have an effect on the carrying amount of pension and other post-employment benefits.

After taking appropriate professional advice, management determines the appropriate discount rate at the end of each reporting period. This is the interest rate that should be used to determine the present value of estimated future cash outflows expected to be required to settle the pension obligations. In determining the appropriate discount rate, consideration is given to the interest rates of high-quality corporate bonds that are denominated in the currency which the benefits are to be paid and that have terms to maturity approximating the terms of the related pension liability.

### 3. Income

#### Investment Income

Investment income comprises bank interest. In 2020 bank interest received was £22,577. (2019: £23,792)

#### Income from Charitable Activities

Income is attributable to sporting activity fees and other sales throughout EDLCT. In addition, a management service fee of £5,032,703 (2019: £4,832,716) was received from East Dunbartonshire Council for the period. Membership fees is income collected by direct debit membership of EDLCT's leisure facilities.

2020	Leisure and management	Sports development, community fitness and active schools	Cultural and libraries	2020 Total	2019 Total
Grants and donations	-	341,578	73,232	414,810	329,023
Rental/lets income	66,217	-	-	66,217	89,199
Sales, fees and charges	1,919,903	645,566	197,926	2,763,395	2,573,858
Membership income	1,750,268	-	-	1,750,268	1,754,148
Management service fee	5,032,703	-	-	5,032,703	4,832,716
Coronavirus job retention scheme	64,580	-	-	64,580	-
<b>Total</b>	<b>8,833,671</b>	<b>987,144</b>	<b>271,158</b>	<b>10,091,973</b>	<b>9,578,944</b>

Income on charitable activities was £10,091,973 (2019: £9,578,944) of which £10,004,318 was unrestricted (2019: £9,546,021) and £110,232 (2019: £32,923) was restricted.

2019	Leisure and management	Sports development, community fitness and active schools	Cultural and libraries	2019 Total	2018 Total
Grants and donations	-	323,100	5,923	329,023	467,908
Lets	-	-	-	-	3,217
Rental income	68,517	-	20,682	89,199	63,217
Sales, fees and charges	1,683,546	668,319	221,993	2,573,858	2,502,118
Membership income	1,754,148	-	-	1,754,148	1,731,785
Management service fee	4,832,716	-	-	4,832,716	5,289,852
<b>Total</b>	<b>8,338,927</b>	<b>991,419</b>	<b>248,598</b>	<b>9,578,944</b>	<b>10,058,097</b>

#### 4. Charitable Expenditure

2020	Leisure and management	Sports development, community fitness and active schools	Cultural and libraries	2020 Total	2019 Total
Employee costs	4,599,383	1,429,635	1,584,200	7,613,218	7,835,695
Property costs	1,285,893	-	134,319	1,420,212	1,148,505
Supplies and services	835,810	58,221	454,760	1,348,791	1,224,811
Finance expenditure	166,000	-	-	166,000	96,000
Support services	658,443	-	160,801	819,244	798,668
Bank charges	31,968	-	-	31,968	23,952
<b>Total</b>	<b>7,577,497</b>	<b>1,487,856</b>	<b>2,334,080</b>	<b>11,399,433</b>	<b>11,127,631</b>

Expenditure on charitable activities was £11,399,433 (2019:£11,127,631) of which £11,277,858 was unrestricted (2019: £11,032,859) and £121,575 (2019: £94,772) was restricted.

2019	Leisure and management	Sports development, community fitness and active schools	Cultural and libraries	2019 Total	2018 Total
Employee costs	5,003,112	1,347,205	1,485,378	7,835,695	7,482,435
Property costs	1,047,759	75	100,671	1,148,505	1,137,571
Supplies and services	748,535	69,775	406,501	1,224,811	1,427,497
Finance expenditure	96,000	-	-	96,000	241,000
Support services	610,024	-	188,644	798,668	704,327
Bank charges	23,952	-	-	23,952	20,619
<b>Total</b>	<b>7,529,382</b>	<b>1,417,055</b>	<b>2,181,194</b>	<b>11,127,631</b>	<b>11,013,449</b>

## 5. Analysis of Governance and Support Costs

	General support	Governance	2020	2019
Grounds Maintenance	280,000	-	280,000	280,000
Corporate Services	143,637	15,313	158,950	134,181
Facilities Management – Cultural	125,000	-	125,000	125,000
Shared Accommodation	95,219	-	95,219	80,666
Refuse	24,000	-	24,000	24,000
Transport	25,000	-	25,000	25,000
Cash uplift	34,791	-	34,791	29,567
Printing	15,000	-	15,000	15,000
Telephone	6,560	-	6,560	6,698
Pest control	2,500	-	2,500	6,560
Repairs – Culture	35,801	-	35,801	63,644
Repairs – Leisure	15,678	-	15,678	7,362
Licences	745	-	745	990
<b>Total</b>	<b>803,931</b>	<b>15,313</b>	<b>819,244</b>	<b>798,668</b>

General support costs in 2019 were £783,185 and governance costs were £15,483.

## 6. Governance costs

	2020	2019
Audit fees	10,700	11,800
Trustee indemnity insurance	2,710	2,200
Trustee expenses	1,903	1,483
<b>Total</b>	<b>15,313</b>	<b>15,483</b>

## 7. Staff Costs and Numbers

	2020	2019
Wage and salaries	5,376,505	5,096,513
Social security costs	415,024	367,647
Other pension costs	1,656,012	2,099,357
Other staff costs	165,677	272,178
<b>Total</b>	<b>7,613,218</b>	<b>7,835,695</b>

Employees receiving salaries, including benefits in kind, of more than £60,000 were in the following band (excluding employer pension costs):

	2020	2019
£70,000 - £79,999	-	1
£80,000 - £89,999	1	-

This employee is a member of the pension scheme.

Key management personnel comprises only the General Manager. The total employee benefits were £109,638 (2019: £95,127)

The average weekly number of employees during the period was made up as follow:

	2020	2019
	Number	Number
Head office – full-time	5	5
Facilities – full-time	123	167
Facilities – part-time	111	61
<b>Total</b>	<b>239</b>	<b>233</b>

During the period no trustee received any remuneration. Trustee expenses are disclosed in note 6.

## 8. Operating (Deficit)/Surplus

The operating (deficit)/surplus is stated after charging:	2020	2019
Auditors' remuneration for audit (including expenses)	10,700	11,800
Depreciation	15,730	24,910

## 9. Pension Costs

EDLCT is an admitted body of the Strathclyde Pension Fund. The superannuation fund is a defined benefit scheme into which employees and employers contribute, and interest and dividends from investments are paid and from which pensions, lump sums and superannuation benefits are paid out. Employees contributions are tiered and employer's basic contributions are assessed every three years by an actuary and are fixed to ensure the fund remains solvent and in a position to meet its future liabilities. The actuarial method used is known as Projected Unit Credit Method. The last actuarial valuation was at 31st March 2017 and following this valuation employer's contributions remained at 19.3%.

The movement in the defined obligation over the year is as follows:	31st March 2020 £000	31st March 2019 £000
Opening defined benefit obligation	31,688	26,348
Current service cost	1,948	1,617
Past service cost	(270)	497
Interest cost on defined benefit obligation	816	738
Contribution by members	265	248
Changes in financial assumptions	(3,396)	2,198
Changes in demographic assumptions	(1,208)	-
Other experience	(134)	390
Benefits paid	(313)	(328)
Unfunded benefits paid	(20)	(20)
Closing defined benefit obligation	29,376	31,688

	31st March 2020 £000	31st March 2019 £000
Opening fair value of plan assets	25,590	23,437
Interest income on plan assets	650	642
Contribution by members	265	248
Contribution by the employer	880	819
Contributions in respect of unfunded benefits	20	20
Benefits paid	(313)	(328)
Unfunded benefits paid	(20)	(20)
Return on assets excluding amounts included in net interest	(1,753)	772
Closing fair value of plan assets	25,319	25,590

	31st March 2020 £000	31st March 2019 £000
Current service cost	(1,948)	(1,617)
Past service cost	270	(497)
<b>Total service cost</b>	<b>(1,678)</b>	<b>(2,114)</b>

Net Interest	31st March 2020 £000	31st March 2019 £000
Interest income on plan assets	650	642
Interest cost on defined benefit obligation	(816)	(738)
<b>Total service cost</b>	<b>(166)</b>	<b>(96)</b>

<b>Total defined benefit cost recognised in net income/expenditure per the SOFA</b>	<b>(1,844)</b>	<b>(2,210)</b>
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The major categories of plan assets as a % of the total plan assets are as follows:

	31 March 2020	31 March 2019
Equities	62	64
Bonds	25	24
Property	12	10
Cash	1	2

The estimated employer contributions for the year to 31 March 2021 are £880,000.

The principal actuarial assumptions used in the calculations are:

	31st March 2020 %	31st March 2019 %
Pension Increase Rate (CPI)	1.8	2.4
Salary Increase Rate	2.9	3.6
Discount Rate	2.3	2.5

## Mortality

Life expectancy is based on the Fund's VitaCurves with improvements in line with the CMI 2018 model with an allowance for smoothing of recent mortality experience and long term rates of 1.5% p.a. for males and 1.25% p.a. for females. Based on these assumptions, the average future life expectancies at age 65 are summarised below:

	Males	Females
Current Pensioners	20.7 years	22.9 years
Future Pensioners	22.2 years	24.6 years

Under the Transfer Agreement entered into between EDLCT and East Dunbartonshire Council, the Council has undertaken to guarantee the pension scheme should the liability crystallise and insufficient funds be held by EDLCT to settle their obligation.

The pension scheme was transferred to the charity with effect from 1 April 2011, at which date the actuarial valuation showed a liability of £414,000.

## 10. Tangible fixed assets

Cost	Furniture and Equipment	Total
As at 1 April 2019	410,985	410,985
Additions	6,210	6,210
As at 31 March 2020	417,195	417,195

Depreciation	Furniture and Equipment	Total
As at 1 April 2019	369,592	369,592
Charge	15,730	15,730
As at 31 March 2020	385,322	385,322

Net book value	Furniture and Equipment	Total
As at 31 March 2020	31,873	31,873
As at 31 March 2019	41,393	41,393

## 11. Stock

	2020 £	2019 £
Goods for re-sale	3,925	5,758

## 12. Debtors

	2020 £	2019 £
Amounts owed from East Dunbartonshire Council	292,986	418,393
Trade debtors	70,489	133,329
Other debtors and prepayments	232,266	44,588
<b>Total</b>	<b>595,741</b>	<b>596,310</b>

## 13. Creditors

	2020 £	2019 £
Amounts owed from East Dunbartonshire Council	150,325	247,829
Trade creditors	461,047	387,201
Other creditors	694,609	953,736
Accruals and deferred income	174,831	183,491
P.A.Y.E.	-	93,216
National Insurance	-	752
<b>Total</b>	<b>1,480,812</b>	<b>1,866,225</b>

## 14. Deferred income

Deferred income comprises Sports Development income related to classes from April 2020.

	2020 £	2019 £
Balance as at 1 April	136,863	131,100
Amounts released to income during the year	(136,863)	(131,100)
Amounts deferred in year	153,637	136,863
Balance as at 31 March	153,637	136,863

## 15. Financial assets and liabilities

	2020 £	2019 £
Financial Assets at amortised cost	2,771,312	3,629,586
Financial liabilities at amortised cost	(931,576)	(1,409,196)
<b>Balance as at 31 March</b>	<b>1,839,736</b>	<b>2,220,390</b>

## 16. Share capital

The charitable company is limited by guarantee of £1 per member and has no share capital.

## 17. Reserves

Balance at 31 March 2020 represented by

Funds 2020	Unrestricted Fund	Restricted Funds	Total 2020	Total 2019
Fixed assets	31,873	-	31,873	41,393
Net current assets	1,281,829	180,282	1,462,111	1,793,474
Retirement benefit scheme deficit	(4,057,000)	-	(4,057,000)	(6,098,000)
<b>Total</b>	<b>(2,743,298)</b>	<b>180,282</b>	<b>(2,563,016)</b>	<b>(4,263,133)</b>

Balance at 31 March 2019 represented by

Funds 2019	Unrestricted Fund	Restricted Funds	Total 2019	Total 2018
Fixed assets	41,393	-	41,393	42,093
Net current assets	1,601,849	191,625	1,793,474	1,946,669
Retirement benefit scheme deficit	(6,098,000)	-	(6,098,000)	(2,911,000)
<b>Total</b>	<b>(4,454,758)</b>	<b>191,625</b>	<b>(4,263,133)</b>	<b>(922,238)</b>

Unrestricted, designated and pension reserves	Opening balance 1 April 2019	Incoming	Outgoing	Actuarial gain(loss)	Closing balance 31 March 2020
Unrestricted fund	1,292,453	10,004,318	(10,333,858)	-	962,913
Designated fund - Active Schools	350,789	-	-	-	350,789
Pension reserve	(6,098,000)	-	(944,000)	2,985,000	(4,057,000)
<b>Total</b>	<b>(4,454,758)</b>	<b>10,004,318</b>	<b>(11,277,858)</b>	<b>2,985,000</b>	<b>(2,743,298)</b>

The designated fund is funds received via East Dunbartonshire Council (EDC) from sportscotland for the employment of primary and secondary active school co-ordinators to increase awareness and levels of participation in sport and health activity amongst children. The fund represents a year's funding paid in advance.

Unrestricted, designated and pension reserves	Opening balance 1 April 2018	Incoming	Outgoing	Transfers	Actuarial gain(loss)	Closing balance 31 March 2019
Unrestricted fund	1,371,415	9,569,813	(9,661,859)	13,084	-	1,292,453
Designated fund - Active Schools	350,789	-	-	-	-	350,789
Restricted reserve	327	-	-	(327)	-	-
Pension reserve	(2,911,000)	-	(1,371,000)	-	(1,816,000)	(6,098,000)
<b>Total</b>	<b>(1,188,469)</b>	<b>9,569,813</b>	<b>(11,032,859)</b>	<b>(12,757)</b>	<b>(1,816,000)</b>	<b>(4,454,758)</b>

#### Restricted Funds 2020

Programme/Activity	Opening Balance	Incoming Resources	Resources Expended	Closing Balance
Heritage Tales and Trails, Creative Scotland	25,170	73,232	(73,665)	24,737
NHS - Physical Activity Programme	43,933	10,000	(14,098)	39,835
School of Rugby, SRU	17,552	27,000	(32,039)	12,513
Engaging Libraries	4,073	-	(1,773)	2,300
William Patrick Memorial Trust	100,897	-	-	100,897
<b>Total</b>	<b>191,625</b>	<b>110,232</b>	<b>(121,575)</b>	<b>180,282</b>

### Restricted Funds 2019

Programme / Activity	Opening balance	Incoming resources	Resources expended	Transfers	Closing balance
Creative Learning Network, Creative Scotland	11,857	900		(12,757)	-
World War 1, Museums Galleries Scotland	-	1,991	(1,991)	-	-
Heritage Tales and Trails, Creative Scotland	62,506	-	(37,337)	-	25,170
NHS - Physical Activity Programme	69,864	-	(25,931)	-	43,933
School of Rugby, SRU	17,527	27,000	(26,975)	-	17,552
Engaging Libraries	3,579	3,032	(2,538)	-	4,073
William Patrick Memorial Trust	100,897	-	-	-	100,897
<b>Total</b>	<b>266,231</b>	<b>32,923</b>	<b>(94,772)</b>	<b>12,757</b>	<b>191,625</b>

Heritage Tales and Trails is funding mainly from The National Lottery Heritage Fund to create a network of East Dunbartonshire heritage trails.

The NHS contribute to various fitness projects, including a walking post. These initiatives encourage concerted and coordinated action to increase levels of physical activity among people in East Dunbartonshire.

School of Rugby is funding from Scottish Rugby Union and helps children to improve their fitness and educational attainment.

Engaging Libraries was money from Carnegie Trust – aimed at providing an insight into how we learn.

William Patrick Memorial Trust was transferred to EDLCT from East Dunbartonshire Council. Via OSCR the constitution of the Trust under EDLCT allows the funds to be used to maintain and invest in William Patrick Library.

## 18. Notes to the statement of cash flows

Reconciliation of net income/ (expenditure) to net cash flow from operating activities

	2020	2019
Net income(expenditure) for the reporting period (as per the SOFA)	(1,284,883)	(1,524,895)
Interest received	(22,577)	(23,792)
Depreciation	15,730	24,909
Retirement benefit scheme	944,000	1,371,000
Decrease(increase) in stock	1,833	1,147
(Increase)/decrease in debtors	569	1,113,569
(Decrease)/increase in creditors	(385,413)	77,455
<b>Net cash provided by (used in) operating facilities</b>	<b>(730,741)</b>	<b>1,039,393</b>

Analysis of cash and cash equivalents	2020	2019
Cash in hand	2,343,257	3,057,671
Notice deposits (less than three months)	-	-
Overdraft facility	-	-
<b>Total cash and cash equivalents</b>	<b>2,343,257</b>	<b>3,057,671</b>

## 19. Related Parties

EDLCT works in partnership with East Dunbartonshire Council with which transactions have been undertaken during the period. The relevant transactions and balances with East Dunbartonshire Council were:

2019/20			
Income	Expenditure	Due from	Due to
7,101,145	1,592,303	292,986	150,325

2018/19			
Income	Expenditure	Due from	Due to
5,499,002	1,538,875	418,393	247,829

All buildings operated by EDLCT are leased from East Dunbartonshire Council for a peppercorn rental.

## FURTHER INFORMATION

For any further information on the East Dunbartonshire Leisure and Culture Trust Annual Report and Accounts, please contact the Company Secretary on:

Tel: 0141 777 3147  
Email: [maeve.kilcoyne@eastdunbarton.gov.uk](mailto:maeve.kilcoyne@eastdunbarton.gov.uk)  
Website: [www.edlc.co.uk](http://www.edlc.co.uk)

## OTHER FORMATS

This document can be provided in large print, Braille, or on audio format and can be translated into different community languages. Contact the Communications team at East Dunbartonshire Council, 12 Strathkelvin Place, Kirkintilloch, Glasgow G66 1TJ Tel: 0300 123 4510

本文件可按要求翻譯成中文，如有此需要，請電 0300 123 4510

اس دستاویز کا اردو تراجم فراہم کرنے پر (اردو) زبان میں ترجمہ کیا جاسکتا ہے۔ براہ مہربانی فون نمبر 0300 123 4510 پر رابطہ کریں۔

ਇਸ ਦਸਤਾਵੇਜ਼ ਦਾ ਮੋਗ ਕਰਨ ਤੇ ਪੰਜਾਬੀ ਵਿੱਚ ਅਨੁਵਾਦ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ। ਕਿਰਪਾ ਕਰਕੇ 0300 123 4510 ਫੋਨ ਕਰੋ।

Gabhaidh an sgrìobhainn seo cur gu Gàidhlig ma tha sin a dhìth oirbh. Cuiribh fòn gu 0300 123 4510

अनुमोद कमाने पर यह दस्तावेज हिन्दी में भाषांतरित किया जा सकता है। कृपया 0300 123 4510 पर फोन कीजिए।



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